

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

July 20, 2020

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, July 20, 2020**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Newman Sharp, Secretary/Treasurer	Present
Position 5	Roy Menotti, Director	Present
Position 3	Assistant Secretary/Treasurer Present	Vacant

In attendance: Bayou Vista residents- Tom & Anne Thomas, Jeff Campbell, Javier Bernal, Lou Wortham, Megan Marsh, Sigrun Burke, Shelby Dill and Barbie Miller; Omega Bay residents-D.J. Matthews, Georgia Sharp and Sam Farrell; Bill Manning- District Engineer; Nathan White and Wendy Rabin-TOPS District Operator-Sharon Ballard-Secretary to the Board.

1. Call the meeting to order.

President Richard Matthews called the meeting to order at 6:00 p.m.

2. First order of business.

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. Public Comments-agenda items only.

Tom Thomas addressed the Board regarding the increase in water and sewer taps. He requested that homes which are already under construction be charged the lower rate.

Javier Bernal questioned why the interviewing of the candidates was not taking place. Mr. Matthews explained that Mr. Bacon, the District's Attorney, had requested the interviews be delayed a month.

Jeff Campbell inquired about the marking of the pressurized force main behind the EZ Mart store. Bill Manning, the District's Engineer will be using his expertise to determine how the District will move forward concerning the force main once the lines are marked.

Shelby Dill questioned when the sludge pile in the canal will be removed.

4. Consider Minutes and other records of previous Board of Director meetings, including but not limited to

- a) Special Meeting- June 3, 2020;
- b) Special Meeting- June 8, 2020;
- c) Regular Meeting- June 15, 2020.

Eric Moeller made a motion to approve the minutes for the Special Meeting of June 3, 2020, Special Meeting of June 8, 2020, and the Regular Meeting of June 15, 2020.

Newman Sharp seconded the motion.

Motion carried with all in favor.

5. **Bookkeeper's Report, including consideration of the following:**
a) **Financial Statement and Investment Report for June 2020.**
b) **Bank transfers.**
c) **Payment of monthly bills.**

Lydia was not present. Mr. Matthews reviewed the Financial Statement and Investment Report. Roy Menotti made a motion to approve the Financial Statement, Investment Report, bank transfers and the payment of the monthly bills.

Eric Moeller seconded the motion.

Motion carried with all in favor.

6. **Consider Policy for document protection.**

Michael Bacon was not present. This item will be on the next agenda.

Mr. Matthews noted the District has a No Trespassing Sign on the dumpster. The dumpster will have a lock. It will be a Class B misdemeanor should anyone violate the sign

7. **Canal Project Update.**

Mr. Matthews provided an update on the Canal Project.

8. **Communication Project Update.**

Eric Moeller provided an update on the Communication Project.

9. **Consider Amended Rate Order.**

Nathan White reviewed the amended Rate Order concerning water and sewer taps with the Board.

Eric Moeller made a motion to charge customer who had a pre-existing permit to build within the District to be grandfathered in at the old tap rates.

Newman Sharp seconded the motion.

Motion carried with all in favor.

Newman Sharp made a motion to approve the amended Rate Order.

Roy Menotti seconded the motion.

Motion carried with all in favor.

10. **Operator's Report, including consideration of the following:**

- a) **Approval of the TOPS contract.**
b) **Operations, repairs, and maintenance of District facilities.**
c) **Connection Activity.**
d) **Water production and accountability.**
e) **Regulatory Matters; and**
f) **Recommendations for account services, including disconnection of accounts.**
g) **Discussion regarding tours of the plant.**

Nathan White with TOPS reviewed the Operator's report. He also explained the TOPS invoice.

Agenda item 10 continued.

Roy Menotti made a motion to approve a 1-year contract with TOPS beginning June 15, 2020.

Newman Sharp seconded the motion.

Motion carried with all in favor.

Eric Moeller made a motion to approve the payment of the TOPS invoice.

Roy Menotti seconded the motion.

Motion carried with all in favor.

Eric Moeller made a motion to approve the Operator's Report including:

- a) Operations, repairs, and maintenance of District facilities.
- b) Connection Activity.
- c) Water production and accountability.
- d) Regulatory Matters; and
- e) Recommendations for account services, including disconnection of accounts.

Roy Menotti seconded the motion.

Motion carried with all in favor.

11. Engineer's Reports

Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts, as necessary.

Bill Manning reviewed the Engineer's Reports with Board.

Roy Menotti made a motion to approve the Engineer's Report, pay estimates and change order, easements, authorize advertisement for bids and recommendation of award and contracts, as necessary.

Newman Sharp seconded the motion.

Motion carried with all in favor.

12. Attorney's Report.

- a) **Discuss and execute Governing Board Acknowledgement Form.**

Mr. Bacon was not at the meeting. The Governing Board Acknowledgement Form was executed.

13. Public comment.

Items which the public made comments about were:

- a) Lab results and a review of the clarifier design by the engineer
- b) Allowing candidate to be appointed at the beginning of a meeting so that they could Participate
- c) TCEQ alleged violations
- d) Removal of sludge from canals

14. Other Matters that may come before the Board.

There were no other matters.

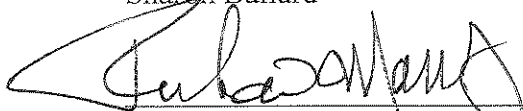
15. Executive Session to discuss personnel matter- interview Board applicants.

The Board did not retire into Executive Session.

16. Adjournment.

Roy Menotti motion was made to adjourn with Newman Sharp seconding the motion which unanimously carried; the Board adjourned at 7:41 p.m.

Respectfully Submitted,
Sharon Ballard



Richard Matthews, President



Newman Sharp, Secretary/Treasurer