

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

May 18, 2020

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, May 18, 2020**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Newman Sharp, Secretary/Treasurer	Present
Position 5	Roy Menotti, Director	Present
Position 3	Roger Domingue, Assistant Secretary/Treasurer	Present

In attendance: Bayou Vista residents-Lila & Javier Bernal, Carol & Lou Wortham, Colleen Berans, Megan Marsh, Christine Roper, Lisa Swackhamer, David Macaluso, Shelby Dill and Barbie Miller; Omega Bay residents-D.J. Matthews, Georgia Sharp and Sam Farrell; Bill Manning- District Engineer; Michael Bacon- District Attorney, Lydia Cook- District Accountant, Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

Mr. Matthews asked if any of the Board members would like to address the events happening in the District for the past 2 weeks. Mr. Domingue addressed the residents regarding statements that the Board does not care what is happening. Mr. Moeller addressed the misinformation that the previous Engineering firm had been fired. They had resigned. Mr. Bacon attempted to explain how the District's permitting process with TCEQ works, as well how sampling and some aspects of how the plant works. Roy Menotti explained the dedication that Randy Ward has to his job 24/7. Mr. Sharp made not comment. Mr. Matthews explained the intricacies of the plant's operation, monitoring and the hiring of Bill Manning once the other company had resigned.

3. **Public Comments-agenda items only.**

The Board of Directors and the District's consultants addressed items raised by the public. Some of the items were:

1. The possibility of a tax rollback due to COVID-19. *This would be decided on a State level not a local level.*
2. The posting of minutes on the website. Communication to the residents. *-Items have been and will continue to be posted on the District's website*
3. Was the plant built to handle potential growth? TCEQ notification of problem. *Plant capacity adequate to handle growth. The operator is supposed to be in touch with TCEQ if there is a problem.*
4. Qualifications of District Engineer. *Bill Manning is a licensed Engineer as well as a licensed Operator.*
5. Lack of communication to residents from the Board-set up Facebook page.
6. Use alert systems to notify residents of possible problem.
7. Where was the sampling taken? Results of sampling published on website. *Results Will be posted.*

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to: Teleconference Meeting of April 20, 2020.**

Mr. Bacon reported that the minutes for the Teleconference Meeting had been drafted. They will be approved at the next meeting.

5. **Consider matters related to May 2, 2020 Directors Election:**

- (a) **Execute Statements of Officer;**
- (b) **Administer Oaths of Office; (c) Approve Certificates of Election;**
- (d) **Reconstitute Board of Directors;**
- (e) **Approve the filing of Amended District Registration Form.**

Eric Moeller made a motion to accept the Statements of Officer, Oaths of Office, Certificate of Election and the filing of the amended District Registration Form.

Roy Menotti seconded the motion.

Motion carried with all in favor.

Eric Moeller made a motion that the Board stay the same.

Roy Menotti seconded the motion.

Motion carried with all in favor.

6. **Update on work at plant.**

Two rental hydro screens have been installed at the plant since April 20th. The new screen will not be installed until September or October. Pumps are being burnt up due to the excess use of baby wipes being flushed down the toilets. The increase of people home during this time is also affecting the workings of the plant.

7. **Update on Canal Project.**

Richard Matthews and Roy Menotti are continuing to go out for grants for the project. They have been in talks with TxDot to possibly assist in including in their current I-45 project Ways to improve flow to the canals within the District boundaries. This is a project focused on getting the ecosystem renewed. Texas A&M and Rice University are assisting in the designing of the project.

8. Consider and approval of payment of \$2,500.00 out of general fund to Britni Daniels for the coordination of Army Corps of Engineering Award along with Rice University, Texas A&M College Station and Texas A&M Galveston.

Mr. Matthews explained that he had found out that monies could not be given to Britni Daniels.

9. Bookkeeper's Report- including consideration of the following:
a) Financial Statement and Investment Report for April 2020;
b) Bank transfers;
c) Payment of monthly bills.

Lydia discussed the Financial Statement, Investment Report for April 2020 with the Board.

Roy Mennotti made a motion to approve the Financial Statement, Investment Report, bank transfers and the payment of the monthly bills.

Newman Sharp seconded the motion.

Motion carried with all in favor.

10. Operator's Report, including consideration of the following.
a) Water and Wastewater Plant status, including repairs and maintenance. Well Usage Report, and Discharge Monitoring Report.
b) Status of District assets, including Vehicle Maintenance Report.
c) Recommendations for service orders and status of outstanding service orders.
d) Recommendations for account services, including disconnection of accounts.

Randy Ward reviewed the operations report with the Board.

Roy Menotti made a motion to approve the Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, the recommendations for service orders, the status of outstanding service orders and the recommendations for account services, including disconnection of accounts.

Newman Sharp seconded the motion.

Motion carried with all in favor.

11. Engineer's Report:
Approve pay estimates and change order, approve easements, authorize advertisement for bids and Approve recommendation of award and contracts, as necessary.

Bill Manning reviewed the Engineer's report with the Board.

Roger Domingue approved the Engineer's Report

Roy Menotti seconded the motion.

Motion carried with all in favor.

12. **Review the District's Emergency Preparedness Plan:**

- a) **Contract with Crowder Gulf for debris removal thru September 15, 2022**
- b) **Pre- Position contract with Garner Environmental Services, Inc. thru March 31, 2021 for necessary supplies in the aftermath of a disaster.**
- c) **Approve the Republic Waste contract for portable toilets and hand washing stations thru May 1, 2022.**

Roger Domingue made a motion to approve the contract with Crowder Gulf, Garner Environmental, and Republic Waste.

Roy Menotti seconded the motion.

Motion carried with all in favor.

13. **Attorney's Report.**

Mr. Bacon advised the Board they must take a Cybersecurity course prior to June 14th. Staff will also be required to take the course.

14. **Public comment.**

Items which were discussed were:

1. Work at 193 Barracuda. *Resident had wanted to be present when work was done- Operator has been in contact. Company should be on site this week in agreement with resident.*
2. Short term rentals possibly adding to problem of overuse. *Attorney General guiding the short-term rental issues.*
3. Over capacity of the plant? *Running between 250,000 and 290,000 gallons due to COVID*
4. Length of time to get a project completed. *Possibility of declaring an emergency to enable process to move more quickly through TCEQ? Project must be designed, advertised, funding lengthy process. An emergency can be declared.*
5. Is the District testing the water coming out of the effluent pipe? *A Discharge Monitoring Report is done by and independent company. TCEQ comes out randomly as well as the Galveston County Health District.*
6. What are clumps coming out of pipe composed of? *Testing will need to be done*
7. Emergency Director? *All Directors have equal authority*

15. **Other Matters that may come before the Board.**

No other matters.

16. **Executive Session to discuss personnel matters and to interview Billing Clerk Applicants.**

The Board retired into Executive Session at 8:10 p.m.

17. **Return to Open Session to vote on applicants.**

Returned to Open Session. No vote was taken.

16. Adjournment.

Roy Menotti motion was made to adjourn with Newman Sharp seconding the motion which unanimously carried; the Board adjourned at 9:15 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Roger Domingue, Assistant Secretary/Treasurer