

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

February 17, 2020

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, February 17, 2020**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Vacant	Vacant
Position 5	Roy Menotti, Director	Present
Position 3	Roger Domingue, Assistant Secretary/Treasurer	Present

In attendance: Mark Michna- Acclaim Energy representative; Bayou Vista residents-, Carrie Wortham, Lou Wortham; Omega Bay residents-DJ Matthews ,Georgia & Newman Sharp, Robert Michetich, Sam Farrell, Danny & Darlene Barnes; Lydia Cook-District's Accountant; Operator –Randy Ward; Bill Manning- District Engineer and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. **Public Comments-agenda items only.**

There were no comments

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of January 20, 2020.**

Roger Domingue made a motion to approve the minutes of the Regular Meeting held on January 20, 2020

Eric Moeller seconded the motion.

Motion carried with all in favor.

5. **Consider electricity contract options and authorize any necessary action.**

Mr. Michna with Acclaim Energy explained the intricacies of joining the aggregation group which provides members a more competitive procurement process, more purchasing power which translates to better prices, product advantages and pre-vented contracts which reduces legal fees. He answered questions from the Board. The current contract amount is \$0.053510 kwh through May 31, 2023. This contract price is not to exceed \$0.03995 kwh and would be in affect until April 30, 2029. This would be a 26% savings.

Eric Moeller made a motion to accept the retail contract.

Roy Menotti seconded the motion.

Roger Domingue opposed the motion.

Motion carried with Moeller, Menotti and Matthews in favor.

6. Bookkeeper's Report, including consideration of the following:
- a) Financial Statement and Investment Report for January 2020.
 - b) Bank transfers.
 - c) Payment of monthly bills.

Lydia Cook discussed with the Board the Financial Statements and the bank and TexPool transfers which are to be made.

Roy Menotti made a motion to approve the Bookkeeper's Report, Financial Statement, Investment Report, Texas First Bank transfers, TexPool transfers for January 2020 and the payment of monthly bills.

Roger Domingue seconded the motion.

Motion carried with all in favor.

7. Update on Election Candidates.

Mr. Matthews reported Position 4 and Position 5 on the Board are up for election. An election will be held on May 2, 2020.

8. Update on Canal Project.

Mr. Matthew gave the update on the Canal Project. He indicated his monthly updates will be on the District's website as well in the Vista Views.

9. Operator's Report, including consideration of the following:

- a) Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report and Discharge Monitoring Report.
- b) Status of District assets, including Vehicle Maintenance Report.
- c) Recommendations for service orders and status of outstanding service orders.
- d) Recommendations for account services, including disconnection of accounts.

Randy Ward, the District Operator reviewed the Operator's Report with the Board.

Eric Moeller made a motion to approve the Operator's Report including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, recommendations for service orders and status of outstanding service orders and recommendations for account services, including disconnection of accounts.

Roy Menotti seconded the motion.

Motion carried with all in favor.

10. Engineer's Reports

Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary.

- a) Update on WWTP Rehabilitation Project.

Bill Manning of Sander Engineering is the District's Engineer of Record. He advised the Board that he had a meeting with AEI regarding the WWTP Project. He discussed the fine screen size with the Board as well the replacement of the current screen. Mr. Manning is proposing replacing the current screen with one that he has been using since 1992 in plants. The only problem he noted has been the weld or wedge wires come loose. The maintenance is minimal. The estimated cost for the screen is between \$250,000 and \$300,000 installed. This includes the demolition of the current screen. It doesn't include a change in the platform if the new screen cannot be put on the current platform. He assured the Board that Sander Engineering would have a construction manager on site with expertise to handle the project.

Mr. Manning requested the Board authorize the design fee to enable him to start on the design of the fine screen system. The fee is \$39,000. The design phase will be between 60- 90 days. Roger Domingue authorized Sander Engineering to provide engineering services for design of a new raw sewage fine screen system with flow splitter to replace the existing bar screen at the wastewater treatment plant at a cost of \$39,000.

Roy Menotti seconded the motion.

Motion carried with all in favor.

11. **Attorney's Report.**

Mr. Bacon was not present. Mr. Matthews indicated he had been in contact with Mr. Bacon.

12. **Discuss and approve the tentative vacation schedules submitted by employees.**

Roy Menotti made a motion to approve the tentative vacation schedules submitted by the employees.

Roger Domingue seconded the motion.

Motion carried with all in favor.

13. **Public comments.**

There were no comments.

14. **Other Matters that may come before the Board.**

There no other matters.

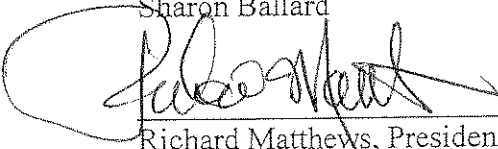
15. **Executive Session.**

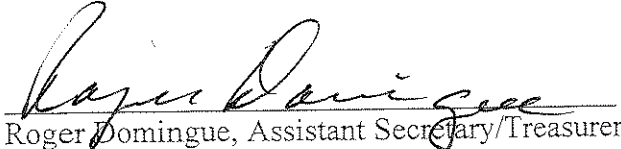
The Board did not go into Executive Session.

16. **Adjournment.**

Roy Menotti motion was made to adjourn with Roger Domingue seconding the motion which unanimously carried; the Board adjourned at 7:30 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Roger Domingue, Assistant Secretary/Treasurer