

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

November 18, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, November 18, 2019**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Roy Menotti, Director	Present
Position 3	Roger Domingue, Assistant Secretary/Treasurer	Present

In attendance: Bayou Vista resident: Carol and Louis Wortham; Tim Matkin, Bill Rackley with AEI Engineering; Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. **Public Comments-agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of October 21, 2019.**

Bob Bassett made a motion to approve the minutes of the Regular Meeting held on October 21, 2019.

Roy Menotti seconded the motion.

Motion carried with all in favor.

5. **Consider electricity contract options and authorize any necessary action.**

Acclaim Energy did not attend the meeting. This item will be placed on the December agenda.

6. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for October 2019;**

b) **Bank transfers;**

c) **Payment of monthly bills.**

Lydia Cook was not present. Mr. Matthews reviewed the General Summary with the Board.

Roy Menotti made a motion to approve the Bookkeeper's Report, Financial Statement, Investment Report for October 2019 and the payment of monthly bills. There were no bank transfers.

Bob Bassett seconded the motion.

Motion carried with all in favor.

7. **Operator's Report, including consideration of the following:**

- a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report and Discharge Monitoring Report;**
- b) **Status of District assets, including Vehicle Maintenance Report;**
- c) **Recommendations for service orders and status of outstanding service orders;**
- d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Directors.

Roger Domingue made a motion to approve the Operator's Report including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, recommendations for service orders and status of outstanding service orders and recommendations for account services, including disconnection of accounts.

Eric Moeller seconded the motion.

Motion carried with all in favor.

8. **Engineer's Reports**

Approve pay estimates and change order, approve easements, authorize advertisements for bids and approve recommendation of award and contracts as necessary.

The members of the Board and AEI discussed at length the Wastewater Treatment Plant Rehabilitation Project. A representative from Duperon will be on site to evaluate the fine screen as it does not appear to be working as the District had anticipated. Mr. Domingue and Mr. Menotti will attend this meeting, as well as Randy. The temporary tanks will be removed on November 20th by R & B Group. Mr. Bassett informed the Board and AEI that he did not think the District should be billed for one of the months listed on the R&B Group's pay estimate #6 in the amount of \$12,000.00. This was for the rental of the temporary tanks. Mr. Matkin indicated he would look at the timeline and determine if the \$12,000 should be removed from the estimate. The Board asked that a revised pay estimate be sent.

9. **Attorney's Report.**

Mr. Bacon was not present. The Board contacted Mr. Bacon via phone for the Executive Session.

10. **Consider the requested meeting dates for the Omega Bay Meetings in 2020.**

Bob Bassett made a motion to approve the meeting date for the Omega Bay Meetings in 2020.

Eric Moeller seconded the motion.

Motion carried with all in favor.

11. **Consider the District's 2020 Holiday schedule.**

Eric Moeller made a motion to approve the 2020 Holiday schedule.

Roger Domingue seconded the motion.

Motion carried with all in favor.

12. **Public comments- agenda item only.**

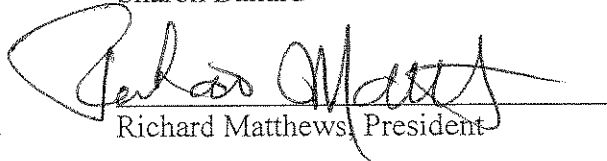
Mr. Wortham thanked Mr. Bassett for his handling of the District's money. Mr. Matthews added that he enjoys working with Mr. Bassett and appreciates him sharing his expertise.

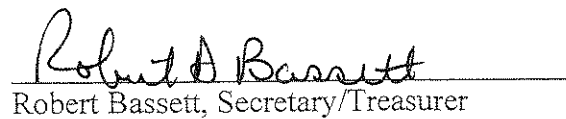
13. Other Matters that may come before the Board.
There were no other matters.

The Board, Mr. Rackley and Mr. Matkin retired into Executive Session 6:45 p.m.

14. Executive Session.
AEI Engineering presented the Board with a Notice of Termination Agreement and a Proposal for Engineering Services to Complete Current Project. These items will be addressed at the December 16, 2019 meeting.
15. Adjournment.
A motion was made to adjourn and unanimously carried; the Board adjourned at 7:50 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Robert Bassett, Secretary/Treasurer