

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

October 21, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, October 21, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Assistant Secretary/Treasurer	Vacant
Position 3	Roger Domingue, Director	Present

In attendance: Bayou Vista resident: Roy Menotti, Harry Finley, Carol and Louis Wortham; Bill Rackley with AEI Engineering; Michael Bacon-District's Attorney; Lydia Cook- District's Accountant; Operator – Randy Ward and Sharon Ballard-Secretary to the Board.

1. Call the meeting to order.

President Richard Matthews called the meeting to order at 6:00 p.m.

2. First order of business.

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. Public Comments-agenda items only.

There were no comments.

4. Consider Minutes and other records of previous Board of Director meetings, including but not limited to:

a) Public Hearing/Regular Meeting of September 16, 2019.

Roger Domingue made a motion to approve the minutes of the Public Hearing/Regular Meeting held on September 16, 2019.

Bob Bassett seconded the motion.

Motion carried with all in favor.

5. Consider the appointment of new Director to fill the Position 5 vacancy on the Board; Accept Statement of Elected officer; (b) Accept Affidavit for Director; (c) Administer Oath of Office; (d) Re-constitute Board of Directors and Approve District Registration Form.

Sharon Ballard administered the Oath of Office to Roy Menotti. The Board was reconstituted- Mr. Matthews- President, Mr. Moeller -Vice President, Mr. Bassett- Secretary/Treasurer, Mr. Domingue- Assistant Secretary/ Treasurer and Mr. Menotti- Director.

Bob Bassett made a motion to appoint Roy Menotti to fill the Position 5 vacancy on the Board, accept the Statement of the Elected officer, the affidavit for the Director, the Oath of Office approve the District Registration Form and the Reconstituting of the Board.

Eric Moeller seconded the motion. Motion carried with all in favor.

9. **Engineer's Reports**

Approve pay estimates and change order, approve easements, authorize advertisements for bids and approve recommendation of award and. contracts as necessary:

Bill Rackley reviewed the Engineer's Reports with the Board- these were the bullet points-

- The piping between the Mechanical Screen and Aeration Basin were modified and the Aeration Basins put into operation.
- The temporary basins are being prepared for removal.
- Contractor is coordinating the digester rehabilitation work with Operations
- Bid specifications and plans are being prepared to replace the equipment in the clarifiers with advertising being in mid-December.
- Change Order #2 in the amount of \$4,445.04 for modification to 12-inch Wastewater Influent Piping

Roy Menotti made a motion to approve the Engineer's Report.

Bob Bassett seconded the motion.

Motion carried with all in favor.

10. **Attorney' s Report**

Mr. Bacon would provide the Board with a Public Utility Commission Update in Executive Session.

Roy Menotti made a motion to approve the Attorney's Report.

Roger Domingue seconded the motion.

Motion carried with all in favor.

11. **Public Comments-agenda items only.**

Harry Finley and Louis Wortham discussed various matters concerning the Wastewater Treatment Plant Project with the Board.

12. **Other Matters that may come before the Board.**

There were no other matters.

The Board retired into Executive Session with Michael Bacon, the District's Attorney at 7:00 p.m.

13. **Adjournment.**

A motion was made to adjourn and unanimously carried; the Board adjourned at 7:45 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Robert Bassett, Secretary/Treasurer