


GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Notice is hereby given that the Board of Directors of Galveston County Municipal Utility District No. 12 will hold a **Regular Meeting**, open to the public, on **Monday, December 16, 2019, at 6:00 p.m.** at the Municipal Utility District Administration Building, City of Bayou Vista, 2929 Highway 6, Bayou Vista, Texas 77563, within the boundaries of the District, to **consider and act upon the following matters:**

REGULAR MEETING

1. Call the meeting to order;
2. First order of business:
Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law;
3. Public Comments-agenda items only;
4. Consider Minutes and other records of previous Board of Director meetings, including but not limited to: Regular Meeting of November 18, 2019;
5. Consider electricity contract options and authorize any necessary action;
6. Ratify approval of the letter of Engagement:
 - Auditor for the fiscal years ending September 30, 2019 & September 30, 2020;
7. Consider approval of the annual Audit Report-Management's Discussion and Analysis for fiscal year ending September 30, 2019 submitted by Roth & Eyring, PLLC;
8. Bookkeeper's Report, including consideration of the following:
 - a) Financial Statement and Investment Report for November 2019; Bank transfers;
 - b) Payment of monthly bills;
9. Approve the 2020 meeting dates for the District;
10. Operator's Report, including consideration of the following:
 - a) Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;
 - b) Status of District assets, including Vehicle Maintenance Report;
 - c) Recommendations for service orders and status of outstanding service orders;
 - d) Recommendations for account services, including disconnection of accounts;
11. Engineer's Reports
 - a) Accept the Notice of Termination of Agreement from AEI Engineering dated November 18, 2019 as the District's Engineer of Record;
 - b) Approve the Proposal for Engineering Services to complete current projects dated November 18, 2019;
 - c) Approve pay estimates and change order, approve easements, authorize advertisements for bids and approve recommendation of award and contracts as necessary;
12. Attorney's Report
13. Public comment;
14. Other Matters that may come before the Board;
15. Adjournment.




Richard Matthews, President

POSTED: DECEMBER 11, 2019

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-555.084 of Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

GALVESTON COUNTY MUD 12
SUMMARY OF OPERATIONS - GENERAL FUND
Fiscal Year ended September 30, 2020

	<u>Year Ended</u> <u>Nov-19</u>
REVENUES:	
WATER AND SEWER AND LATE FEES	150,696
M & O TAXES	46,492
OTHER REVENUES	5,372
TRANSFER FROM CAPITAL PROJECTS FUND	-
INTEREST REVENUE	2,359
TOTAL REVENUES	<u>204,919</u>
EXPENDITURES:	
WATER OPERATIONS	37,280
SEWER OPERATIONS	49,008
OPERATING EXPENDITURES	61,669
ADMINISTRATIVE EXPENDITURES	75,609
CAPITAL PROJECTS:	-
GEMINI CONTRACT PROJECT	
PARK LANDSCAPING	-
BOND APPLICATION COSTS	1,749
CANAL DREDGING SURVEY	-
MISC	-
ENGINEER FEES-WWTP NON POTABLE WATER SYSTEM AND WWTP REHAB & ODOR CONTROL	<u>1,749</u>
TOTAL EXPENDITURES	225,315
NET REVENUES OVER(UNDER) EXPENDITURES	<u>(20,396)</u>

Engineering Report- December 2019

- . The temporary basins and the soil foundations have been removed. Concrete sidewalks, curbs and valve box pads have been placed.**
- . The activated sludge flow meter was installed 12/11/2019.**
- . The rehabilitation work in the digesters is complete. Contractor is coating piping, valves, and supports.**
- . Bid specifications and plans will be hand delivered at meeting for client review prior to bidding.**