

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Regular Meeting

July 15, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, July 15, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	Eric Moeller, Vice President	Present
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Present
Position 2	Roger Domingue, Director	Present

In attendance: Omega Bay residents: Georgia and Newman Sharp; Patty Shipley and Kim Cavaretta; Bayou Vista residents: Richard White, Joshua Christie, Carrie Wortham and Louis Wortham; Bill Rackley with AEI Engineering; Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. **Public Comments-agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

Regular Meeting of June 17, 2019.

Carter Tull made a motion to approve the minutes of the Regular Meeting of June 17, 2019.

Bob Bassett seconded the motion.

Motion carried with all in favor.

5. **AWBD Conference notes by Carter Tull.**

Mr. Tull shared information he had gleaned from the AWBD conference such as,

- a) Transparency requirements- which the District is already exceeding
- b) Water conservation- leaky toilets- using dye packets which the office provides to residents with a possible toilet leak. Do not water driveways or overwater lawns

6. **Ratify and approve Amended Rate Order.**

Carter Tull made a motion to ratify and approve the amended Rate Order.

Eric Moeller seconded the motion.

Motion carried with all in favor.

7. **Bookkeeper's Report, including consideration of the following:**
a) **Financial Statement and Investment Report for June 2019.**
b) **Bank transfers;**
c) **Payment of monthly bills.**

Lydia was not in attendance. Mr. Matthews discussed the reports. Bob Bassett made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for June 2019 and the payment of the monthly bills.

Roger Domingue seconded the motion.

Motion carried with all in favor.

8. **Operator's Report, including consideration of the following:**
a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report and Discharge Monitoring Report;**
b) **Status of District assets, including Vehicle Maintenance Report;**
c) **Recommendations for service orders and status of outstanding service orders;**
d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Board. The Board instructed Mr. Bassett, Randy and Sharon to check into purchasing a truck for the District through HGAC Buy vendor. Bob Bassett made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

Carter Tull seconded the motion.

Motion carried with all in favor.

9. **Engineer's Reports**
Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary;
a) **Update on WWTP Rehabilitation Project**
b) **Clarifier Report : Drive Unit**

Bill Rackley reviewed the Engineer's Report with the Board. The clarifiers were discussed at length, as to repair or replace the drive units and at what cost; was this included in the contract for the WWTP or could this be let to another company.

Any action on the clarifier was tabled until the next Board meeting or if the Board decides a Special meeting is necessary.

The sanitary sewer connection problem in Omega Bay was briefly discussed. The homeowners had a plumber replace the bent pipe, thereby taking on the responsibility for any future problems.

Mr. Rackley requested an item be placed on the next agenda to approve a rate increase by AEL. Mr. Bassett suggested the rate structure be reviewed at the time of renewal. Mr. Rackley indicated he would have to find out if there was a date in the contract. Normally there is not.

Bob Bassett made a motion to accept the Engineer's Report as presented.

Carter Tull seconded the motion.

Motion carried with all in favor.

10. Attorney's Report.

Mr. Bacon was not in attendance.

11. Public comment.

Items which were commented on by the public:

- a) Possibly having Ivan Langford with Gulf Coast Water Authority attend a MUD Meeting for a presentation on the supply and demand of water
- b) Items regarding the District's Engineering firm

12. Other Matters that may come before the Board.

Bob Bassett advised the Board that Ben Warren had been hired. Mr. Matthews thanked Mr. Bassett, Mr. Tull and Randy for handling the interviews and hiring someone who they think will be a good employee.

13. Adjournment.

A motion was made to adjourn and unanimously carried, the Board adjourned at 6:55 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Robert Bassett, Secretary/Treasurer