

# GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

## Regular Meeting

May 20, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, May 20, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	Vacant	Vacant
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Present
Position 2	Eric Moeller, Director	Absent

In attendance: Omega Bay residents : D.J. Matthews, Cheryl Farrell, Patty Shipley, Richard Michetich, Stella Hichens, Mark Hichens, Lillian Petty, Danny Barnes, Georgia Sharp, Newman Sharp and Warren Kopecky ; Bayou Vista residents:, Roger Domingue, Roy Menotti, Carrie Wortham, Louis Wortham, Harry Finley and Bill Spenny; Bill Rackley with AEI Engineering; District's Attorney-Michael Bacon; Dstrict's Accountant Lydia Cook; Operator -Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

**Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.**

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. Mr. Moeller was not in attendance. The Pledge of Allegiance and a Prayer was said.

3. **Public Comments-agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of April 15, 2019.**

Bob Bassett made a motion to approve the minutes of the Regular Meeting of April 15, 2019.

Carter Tull seconded the motion.

Motion carried with all in favor.

5. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for April 2019;**

b) **Bank transfers;**

c) **Payment of monthly bills.**

Lydia Cook reviewed the Bookkeeper's Report and Financials with the Board. She will consult with Bill Rackley to determine what amount should be reimbursed to the general fund from the Bond monies.

Bob Bassett made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for April 2019 and the payment of the monthly bills.

Carter Tull seconded the motion.

Motion carried with all in favor.

6. Operator's Report, including consideration of the following:

- a) Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report and Discharge Monitoring Report;
- b) Status of District assets, including Vehicle Maintenance Report;
- c) Recommendations for service orders and status of outstanding service orders;
- d) Recommendations for account services, including disconnection of accounts.

Randy Ward reviewed the Operator's Report with the Board. Mr. Bassett informed the Board that Randy had indicated that he could use his personal vehicle and be reimbursed for mileage rather than the District purchase another truck. Mr. Matthews noted the search for an Assistant Operator was continuing.

Bob Bassett made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

Carter Tull seconded the motion.

Motion carried with all in favor.

7. Engineer's Reports

Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary;

- a) Update on WWTP Rehabilitation Project-status on engineering.

Bill Rackley of AEI Engineering reviewed the Engineer's Report and answered questions from the Board. The Board indicated to Mr. Rackley their displeasure with the R & B Groups performance. It was suggested a meeting with the owners, AEI and the District was in order. Mr. Rackley indicated he would get a meeting set up.

Bob Bassett made a motion to approve the Pay Estimate No. 2 to R&B Group in the amount of \$357,795.00.

Carter Tull seconded the motion.

Motion carried with all in favor.

8. Review the District's Emergency Preparedness Plan:

- a) Contract with Crowder Gulf for debris removal;
- b) Pre-position contract with Garner Environmental Services, Inc. thru March 31, 2021 for necessary supplies in the aftermath of a disaster
- c) Approve the Republic Waste contract for portable toilets and hand washing stations.

Mr. Matthews requested the verbiage be changed in the Reentering the District after evacuation be changed. The change would be- The date and time for re-entry for MUD12 will be determined by the *Board of Directors* instead of determined by **President Richard Matthews**.

Carter Tull made a motion to approve the wording change.

Bob Bassett seconded the motion.

Motion carried with all in favor.

9. **Attorney's Report.**

Mr. Bacon reported there were not updates on the Public Utility Commission issue. He discussed the timetable for the dredging issue. The Board instructed him to send the bill for the delivery of a voluminous open records request.

10. **Public comment.**

Members of the audience thanked Mr. Matthews and the Board for all they have done. Questions were raised about the handling of the payments to the R & B Group. It was suggested that individuals within the community could assist with the handling of the project. It was noted that insurance would not allow unauthorized people to be on-site. It was suggested a meeting be scheduled with R & B and the Board, as Mr. Rackley had indicated he would get set up. The timing for obtaining possible monies for dredging was discussed. The disbursement of the bond monies to the general fund and what projects this distribution would cover was discussed.

11. **Other Matters that may come before the Board.**

There were no other comments

12. **Executive Session to discuss personnel matters and to interview Board Applicants.**

The Directors went into executive session at 7:50 p.m.

13. **Return to Open Session to vote on Board Applicants.**

Bob Bassett made a motion to appoint Roger Domingue to fill the vacancy at Position 3.

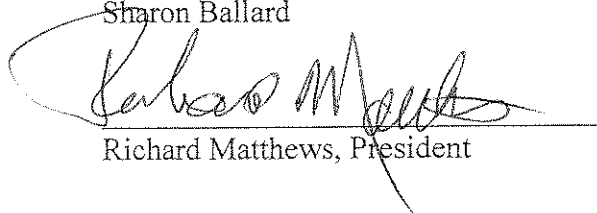
Carter Tull seconded the motion.

Motion carried with all in favor.

14. **Adjournment.**

A motion was made to adjourn and unanimously carried, the Board adjourned at 9:08 p.m.

Respectfully Submitted,  
Sharon Ballard

  
Richard Matthews, President

  
Robert Bassett, Secretary/Treasurer