

# GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

## REGULAR MEETING

May 17, 2021

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, May 17, 2021**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

|            |                                   |         |
|------------|-----------------------------------|---------|
| Position 1 | Richard Matthews, President       | Present |
| Position 2 | Eric Moeller, Vice President      | Present |
| Position 4 | Newman Sharp, Director            | Present |
| Position 5 | Carl Aronson, Assistant Secretary | Absent  |
| Position 3 | Ray Cruse, Secretary/Treasurer    | Present |

In attendance: Bayou Vista residents- John Thomas, Colleen Bevans, Shari Forrester, Claudia Kaiser, Lou Wortham, Carrie Wortham, Lisa Swackhammer and Barbie Miller, Omega Bay residents- D.J. Matthews, Georgia Sharp, and Leslie Cruse; Bill Manning-District Engineer; Nathan White and Wendy Ramin-TOPS District Operator; Michael Bacon- District Attorney; Lydia Cook- District Accountant; Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

**Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.**

President Richard Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. **Public Comments-agenda items only.**

A request was made for a more detailed explanation of the summary of operations. This would be discussed by Lydia during agenda item #5.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to: Regular Meeting of April 19, 2021.**

Ray Cruse made a motion to approve the minutes of the Regular Meeting held on April 19, 2021.

Eric Moeller seconded the motion.

Motion carried with all in favor.

5. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for April 2021.**

b) **Bank transfers.**

c) **Payment of monthly bills.**

Lydia Cook reviewed the Bookkeeper's Reports for April 2021.

Newman Sharp made a motion to approve the Financial Statements and Investment Reports for April 2021, Bank transfers and the Payment of monthly bills.

Ray Cruse seconded the motion.

Motion carried with all in favor.

6. Operator's Report, including consideration of the following:

- a) Operations, repairs, and maintenance of District facilities
- b) Connection Activity
- c) Water production and accountability
- d) Regulatory Matters and
- e) Recommendations for account services, including disconnection of accounts.

Nathan White reviewed the Operator's Report with the Board.

Eric Moeller made a motion to approve the Operator's report.

Newman Sharp seconded the motion.

Motion carried with all in favor

7. Engineer's Reports

Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts, as necessary.

Bill Manning reviewed the Engineer's report with the Board.

Newman Sharp made a motion to approve the request to move forward with the televising and cleaning of lines to identify the cleanouts and manholes at a cost between \$3,000.00 and \$5,000.00 dollars.

Eric Moeller seconded the motion.

Motion carried with all in favor.

Ray Cruse made a motion to approve the Engineer's Report.

Newman Sharp seconded the motion.

Motion carried with all in favor

8. Review the District's Emergency Preparedness Plan:

- a) Contract with Crowder Gulf for debris removal thru September 15, 2022.
- b) Pre-position contract with Garner Environmental Services, Inc. for necessary supplies in the aftermath of a disaster on a month -to -month basis beginning April 19, 2021.
- c) Contract with Republic Waste for portable toilets and hand washing stations thru May 1, 2022.

Mr. Matthews briefly reviewed the emergency contracts.

Eric Moeller made a motion to approve the emergency contracts.

Ray Cruse seconded the motion.

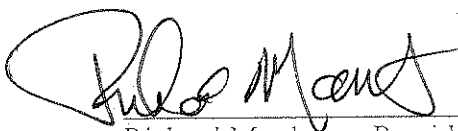
Motion carried with all in favor.

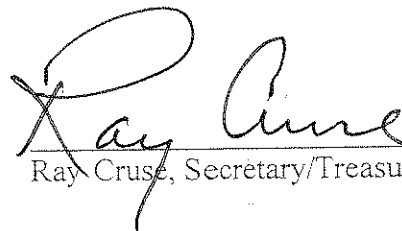
9. Consider Amended Rate Order.

Mr. Bacon reported to the Board that his office is still in the process of reviewing the Rate Order. He anticipates he will have it available for approval at the next Regular Board meeting.

10. Attorney's Report, including execute Cybersecurity Acknowledgment Form.  
Mr. Bacon presented the Cybersecurity Acknowledgement Form for signing. He indicated he would discuss other items in Executive Session.
  
11. Public comments.  
Items of concern were:  
Lack of response from Director's regarding emails sent to the district's office email.  
Workshop meeting to be held on June 9<sup>th</sup>.  
Explanation of overage on budget- general summary.  
  
Other items were brought up that would be handled in executive session.
  
12. Other Matters that may come before the Board.  
There were no other matters.  
The Board took a 5-minute break prior to convening into Executive Session.
  
13. Executive Session.  
The Board retired into Executive Session at 6:45 p.m.
  
14. Return to Open Session.  
The Board returned to Open Session at 7:45 p.m.
  
15. Adjournment.  
Newman Sharp made a motion to adjourn with Eric Moeller seconding the motion which unanimously carried; the Board adjourned at 7: 46 p.m.

Respectfully Submitted,  
Sharon Ballard

  
Richard Matthews, President

  
Ray Cruse, Secretary/Treasurer