

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Regular Meeting

April 15, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, April 15, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	Vacant	Vacant
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Present
Position 2	Eric Moeller, Director	Present

In attendance: Omega Bay residents : D.J. Matthews; Bayou Vista residents: Margaret Dale, Barbie Miller, Richard White and Bill Spenny; District's Financial Advisor- Terrell Palmer; District Engineer- Tom Matkin with AEI Engineering; District; District's Attorney-Michael Bacon; Operator -Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a Prayer was said.

3. **Public Comments-agenda items only.**

Some of the residents in attendance questioned why dredging was not on the agenda as it had been previously stated that it would be discussed at the April meeting. Mr. Matthews explained that at the last meeting he had indicated a Special Meeting would be called at which time there would be a presentation only with no discussion. He mentioned that he has been having meetings with the Army Corps of Engineers in the hopes of obtaining funding from them. He apologized profusely to those who had come to the meeting to hear information concerning dredging.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of March 18, 2019 and Special Called Meeting of March 25, 2019.**

Carter Tull made a motion to approve the minutes of the Regular Meeting of March 18, 2019 and the Special Called Meeting of March 25, 2019.

Eric Moeller seconded the motion.

Motion carried with all in favor.

5. **Consider matters related to the sale of \$2,550,000 Unlimited Tax Bonds, Series 2019 ("Bonds"), including:**

(a) **open bids and award sale of the Bonds;**

(b) **adopt Order Authorizing Issuance of the Bonds;**

(c) **approve Official Statement;**

(d) **approve General Certificate and authorize execution of same;**

Agenda item # 5 continued.

- (e) approve Signature Identification and No-Litigation Certificate and authorize execution of same;
- (f) approve and authorize execution of Paying Agent/Registrar Agreement;
- (g) approve and authorize letters to the Attorney General and Comptroller of Public Accounts in connection with the issuance of the Bonds;
- (h) authorize Attorney and Financial Advisor to do all things necessary to complete the issuance and delivery of the Bonds.

Terrell Palmer, the District's Financial Advisor, discussed the bond. An interest rate of 3.4456% from SAMCO was the lowest bidder. There were 3 bidders.

Bob Bassett made a motion to approve matters related to the sale of the \$2,550,000 Unlimited Tax Bonds, Series 2019 including:

- (a) open bids and award sale of the Bonds;
- (b) adopt Order Authorizing Issuance of the Bonds;
- (c) approve Official Statement;
- (d) approve General Certificate and authorize execution of same;
- (e) approve Signature Identification and No-Litigation Certificate and authorize execution of same;
- (f) approve and authorize execution of Paying Agent/Registrar Agreement;
- (g) approve and authorize letters to the Attorney General and Comptroller of Public Accounts in connection with the issuance of the Bonds;
- (h) authorize Attorney and Financial Advisor to do all things necessary to complete the issuance and delivery of the Bonds.

Carter Tull seconded the motion.

Motion carried with all in favor.

6. Bookkeeper's Report, including consideration of the following:

- a) Financial Statement and Investment Report for March 2019;
- b) Bank transfers;
- c) Payment of monthly bills.

Lydia Cook did not attend the meeting. Mr. Matthews reviewed the summary which Lydia had. Carter Tull made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for March 2019 and the payment of the monthly bills.

Bob Bassett seconded the motion.

Motion carried with all in favor.

7. **Operator's Report, including consideration of the following:**
- a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report and Discharge Monitoring Report;**
 - b) **Status of District assets, including Vehicle Maintenance Report;**
 - c) **Recommendations for service orders and status of outstanding service orders;**
 - d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Board.

Carter Tull made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

Eric Moeller seconded the motion.

Motion carried with all in favor.

8. **Engineer's Reports**
Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary;

- a) **Update on WWTP Rehabilitation Project-status on engineering.**

Tom Matkin of AEI Engineering reviewed the Engineer's Report and answered questions from the Board.

9. **Attorney's Report.**

Mr. Bacon discussed the change in the law regarding walking quorums.. His recommended no change to the current meeting rules. He instructed the Board to exercise caution in regards to this issue.

10. **Public comment.**

A resident questioned how long the sewage smell would continue once the wastewater project is complete. Mr. Matkin indicated it could be up to 3 months. A lot would depend on the weather conditions.

11. **Other Matters that may come before the Board.**

There were no other comments

12. **Executive Session to discuss personnel matters.**


The Directors went into executive session at 6:55 p.m.

13. **Adjournment.**

A motion was made to adjourn and unanimously carried, the Board adjourned at 7:50 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Robert Bassett, Secretary/Treasurer