

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

October 19, 2020

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, October 19, 2020**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Newman Sharp, Director	Present
Position 5	Director	Vacant
Position 3	Ray Cruse, Secretary/Treasurer	Present

In attendance: Bayou Vista residents- Carl Aronson, Gretchen Schroeder, John Thomas, Anne Thomas, Javier Bernal, , Lou Wortham, Sigrun Burke, Shelby Dill and Barbie Miller, Colleen Bevans, Shari Forrester, Lisa Swackhammer, and Robert Young, Omega Bay residents-D.J. Matthews, Georgia Sharp, Darlene Barnes and Danny Barnes; Bill Manning- District Engineer; Nathan White, Mike Curran, and Wendy Ramin- TOPS District Operator; Michael Bacon-District Attorney-Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

Mr. Matthews told the Board that the interviewing of the candidates for the vacancy on the Board would be handled at the next meeting.

Eric Moeller made a motion to hold a Special Called meeting on Tuesday, October 27th.

Newman Sharp seconded the motion.

Motion carried with al in favor.

3. **Public Comments.**

Mr. Matthews noted this agenda item should have been listed as Public Comments- Agenda items only.

Public comments items were:

1. The support of Javier Bernal being appointed to the Board
2. Why is the Board not appointing a new candidate in the same manner as had been done previously?
3. The possible removal of the Odor Control Project sign, as well as what remedy would be taken to stop the odor emitting from the Wastewater Treatment Plant.
4. Galveston County Health Department reports
5. TOPS and Sander Engineering were thanked for their hard work for the District

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Public Hearing/Regular Meeting- September 30,2020**

Newman Sharp made a motion to approve the minutes for the Public Hearing/Regular Meeting of September 30, 2020.

Eric Moeller seconded the motion.

Motion carried with all in favor.

5. **Ratify the approval of the recommendation by Lydia Cook for the employer contribution to the employee's retirement fund.**

Lydia did not attend the meeting. She had not provided the recommendation for the employer contribution to the employee's retirement fund. This will be on the November agenda.

6. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for September 2020**

b) **Bank transfers**

c) **Payment of monthly bills.**

Lydia did not attend the meeting. No action was taken on these agenda items. They will be approved at the November 16, 2020 meeting.

7. **Approve the TexPool Resolution Amending Authorized Representatives.**

Ray Cruse made a motion to approve the TexPool Resolution Amending Authorized Representatives.

Eric Moeller seconded the motion.

Motion carried with all in favor.

8. **Approve the Upgrading of the Mobile Transceiver & Hot Rod Mobile Software Suite and Upgrading any failed Hot Rod Radio and Translator registers to SSR registers and MiNode M radios.**

Nathan White with TOPS will be contacting the representative from Ferguson to obtain additional information. This item will be on the November 16th agenda.

9. **Operator's Report, including consideration of the following:**

a) **Operations, repairs, and maintenance of District facilities;**

b) **Connection Activity;**

c) **Water production and accountability;**

d) **Regulatory Matters; and**

e) **Recommendations for account services, including disconnection of account.**

Nathan White with TOPS reviewed the Operator's Report with the Board.

Newman Sharp made a motion to approve the Operator's Report, including consideration of the following: Operations, repairs, and maintenance of District facilities connection activity, Water production and accountability, regulatory matters, and recommendations for account services, including disconnection of account.

Ray Cruse seconded the motion.

Motion carried with all in favor.

10. **Engineer's Reports**

Approve pay estimates and change order, approve easements, authorize advertisements for bids and approve recommendation of award and contracts, as necessary.

Bill Manning, the District Engineer, reviewed the Engineer's Report with the Board.

Eric Moeller made a motion to approve the Engineer's Report, approve pay estimates and change order, approve easements, authorize advertisements for bids and approve recommendation of award and contracts, as necessary.

Newman Sharp seconded the motion.

Motion carried with all in favor.

Eric Moller made a motion to authorize Bill Manning to obtain pricing for the installation of manholes on the effluent line for cleaning.

Newman Sharp seconded the motion.

Motion carried with all in favor.

Eric Moeller made a motion to authorize Bill Manning to go out for bids on the effluent screen project should it be ready before the next Board Meeting.

Newman Sharp seconded the motion.

Motion carried with all in favor.

Newman Sharp made a motion to authorize Bill Manning and TOPS to purchase whatever is necessary to take care of the odor at the Wastewater Treatment Plant.

Eric Moeller seconded the motion.

Motion carried with all in favor.

11. **Attorney's Report.**

Mr. Bacon indicated he had nothing to discuss out of Executive Session. He noted he would not be available on Tuesday for the Special Called Meeting. He indicated there had been confusion as to what could happen regarding the interviewing of candidates. He suggested the Board retire into Executive Session and interview the candidates if all the candidates were present. There were two candidates, and they were both in the audience. By handling the interviews tonight, the candidate could be appointed at the beginning of the meeting on November 16th, which would allow him to participate in the meeting.

Eric Moeller made a motion to cancel the Special Called Meeting, which was to be held on Tuesday, October 27th.

Newman Sharp seconded the motion.

Motion carried with all in favor.

12. **Public Comments-agenda items only.**

This agenda item should have been listed as Public Comments as addressed by Mr. Matthews at agenda item 3.

1. Thank you given to Michael Bacon, Nathan White & Bill Manning
2. Mr. Matthews was questioned as to if he would be resigning.
3. Support of Javier Bernal to fill the vacancy on the Board
4. Odor problem at the WWTP
5. The evaluation of the salinity of the water at the WWTP

13. **Other Matters that may come before the Board.**

Eric Moeller asked that an item be placed on the November 16th agenda to address the placement of political signs on District property.

14. **Executive Session.**

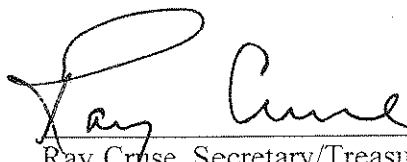
The Board took a 10-minute break and then retired into Executive Session at 7:40 p.m.

15. **Adjournment.**

Newman Sharp made a motion to adjourn with Ray Cruse seconding the motion which unanimously carried; the Board adjourned at 8:55 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Ray Cruse, Secretary/Treasurer