

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

January 18, 2021

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, January 18, 2021**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Newman Sharp, Director	Present
Position 5	Carl Aronson, Assistant Secretary	Present
Position 3	Ray Cruse, Secretary/Treasurer	Present

In attendance: Bayou Vista residents- John Thomas, Anne Thomas, Javier Bernal, Lou Wortham, Tommy Hansen, Harry Finley, Donna Martin, Claudia Kaiser, Juan Leones, Shelby Dill and Barbie Miller, Colleen Bevans, Shari Forrester, Lisa Swackhammer, and Robert Young, Omega Bay residents-D.J. Matthews, Georgia Sharp, Leslie Cruse, Bob Lane, Darlene and Danny Barnes; BVVFD Fire Chief -John Venzke and Bobby Doolittle; Bill Manning- District Engineer; Nathan White, Mike Curran, and Wendy Rambin- TOPS District Operator; Michael Bacon-District Attorney-Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:02 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. **Discussion by Operations/ Engineer/ Attorney**

a) **Discharge at plant**

b) **AT&T work in Bayou Vista**

c) **Fire on Marlin**

Nathan White with TOPS addressed the January 3rd overflow at the plant. TCEQ was notified. Magna flow performed the clean up with no cost to the District. The overflow was due to human error, a valve was left open. He suggested a flow control system be installed to prevent this from happening in the future.

The ongoing installation of AT&T fiber optic lines via underground boring was discussed. Damages to the District's line's during this process will be repaired by TOPS with AT&T being back charged. A TOPS representative will meet with AT&T when requested to help identify the approximate location of the District's lines.

Mr. White briefly discussed the house fire on Marlin on December 22nd and subsequent discussion with the operator to make sure a valve which has been turned off would be easily identifiable to make sure it is turned back on.

4. **Consider approval of a survey to update the schematics of the District's lines.**

Newman Sharp made a motion to approve a survey to update the schematics of the District's lines.

Eric Moeller seconded the motion.

Motion carried with all in favor.

5. **Consider approval of a flow alert system for the District.**

Ray Cruse made a motion to approve the purchase/installation of a flow alert system for the District at a cost of approximately \$8,000.00

Carl Aronson seconded the motion.

Motion carried with all in favor.

6. **Citizens comments -regarding agenda item #3 only.**

Michael Bacon, the District's Attorney, noted the official report concerning the fire has not been received from the Bayou Vista Fire Chief. The discussion concerning the fire should be limited until the official report has been made public.

Items which were asked and answered were:

Fire hydrant being out of service and remedies to show it is out service, frequency of fire hydrant testing; Hydrants not main source of water for fighting fires-hydrants are for re-filling the fire trucks.

D

How the flow control system works.

Capacity of the plant

Liability if damage occurs during installation of AT&T fiber optic cables.

The necessity of the District's lines being marked for contractors.

7. **Public Comments-agenda items only.**

Flow system in the approved in the budget? Fall under Capital Improvement/Outlay.

Personnel issues with TOPS-why was one employee fired and not the other one

8. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of December 1, 2020.**

Eric Moeller made a motion to approve the minutes of the Regular meeting held on December 1, 2020.

Carl Aronson seconded the motion.

Motion carried with all in favor.

9. **Bookkeeper's Report, including consideration of the following:**

- a) **Financial Statement and Investment Report for November 2020 and December 2020.**
- b) **Bank transfers.**
- c) **Payment of monthly bills**

Lydia Cook reviewed the Financial Statement and Investment Report for November and December 2020 with the Board.

Eric Moeller made a motion to approve the Financial Statement and Investment Report, Bank transfer and the payment of monthly bills for November 2020 and December 2020.

Newman Sharp seconded the motion.

Motion carried with all in favor.

10. **Operator's Report, including consideration of the following:**

- a) **Operations, repairs, and maintenance of District facilities;**
- b) **Connection Activity;**
- c) **Water production and accountability;**
- d) **Regulatory Matters; and**
- e) **Recommendations for account services, including disconnection of accounts.**

Nathan White with TOPS reviewed the Operator's Report with the Board.

Eric Moeller made a motion to approve the Operator's Report.

Carl Aronson seconded the motion.

Motion carried with all in favor.

11. **Engineer's Reports**

Approve pay estimates and change orders, approve easements, authorize advertisements for bids and approve recommendation of award and contracts, as necessary.

Bill Manning with Sander Engineering reviewed the Engineer's Report with the Board.

Eric Moeller made a motion to accept the agreed order from TCEQ for the violation.

Newman Sharp seconded the motion.

Motion carried with all in favor.

Carl Aronson made a motion to approve the Engineer's Reports.

Eric Moeller seconded the motion.

Motion carried with all in favor.

Eric Moeller made a motion to accept the agreed order from TCEQ for the violation.

Newman Sharp seconded the motion.

Motion carried with all in favor.

12. **Consider the TWIA proposal for Windstorm Coverage.**

Eric Moeller made a motion to approve the TWIA proposal for Windstorm Coverage.

Carl Aronson seconded the motion.

Motion carried with all in favor.

13. **Consider approval of the Order Adopting Homestead Exemption and the Order Adopting Residence Homestead Exemption for persons sixty-five or older or disabled.**

Eric Moeller made a motion to approve the Order Adopting Homestead Exemption and the Order Adopting Residence Homestead Exemption for persons sixty-five or older or disabled.

Newman Sharp seconded the motion.

Motion carried with all in favor.

14. **Consider approval of the Resolution implementing 15% Penalty on 2020 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes.**

Eric Moeller made a motion to approve the Resolution implementing 15% Penalty on 2020 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes.

Carl Aronson seconded the motion.

Motion carried with all in favor.

15. **Attorney's Report.**

Mr. Bacon had been addressing issues throughout the meeting.

16. **Public Comments.**

Advance notice to residents when water is to be shut off.

Emails to all Directors

2-minute time limit

TCEQ proposed agreed order for violation, posted on TCEQ website. Once completed posted on District's website.

17. **Other Matters that may come before the Board.**

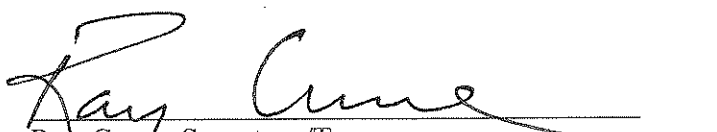
There were no other matters.

18. **Adjournment.**

Newman Sharp made a motion to adjourn with Eric Moeller seconding the motion which unanimously carried; the Board adjourned at 8:05 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Ray Cruse, Secretary/Treasurer