

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR MEETING

April 18, 2022

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, April 18, 2022**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 3	Ray Cruse, Secretary/Treasurer	Present
Position 4	Newman Sharp, Director	Present
Position 5	Carl Aronson, Assistant Secretary	Absent

Also present were Mr. Michael Bacon of Bacon, Wallace & Philbin, L.L.P., the District's Attorney; Mr. Bill Manning of Sander Engineering Corp., the District's Engineer; Ms. Wendy Rambin and Mr. Mike Curran of TOPS, the District's Operator; Mr. Tom Thomas, Mr. Lou Wortham, Ms. Carrie Wortham, Mr. Javier Bernal, Mr. Robert Atkinson, Ms. Sigrun Burke, Ms. Karen McCloskey, Ms. Lita Gray, Mr. Ernie Gray and Ms. Claudia Kaiser, Bayou Vista residents; Ms. Leslie Cruse, Omega Bay residents; and Ms. Robin Crawford-Secretary to the Board.

- Call the meeting to order**
President Richard Matthews called the meeting to order at 6:00 p.m.
- First order of business.**
Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.
President Richard Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.
- Public Comments-agenda items only.**
Status of the park lighting projects.
Questions for District Accountant who was not present.
- Consider Minutes and other records of previous Board of Directors meetings, including but no limited to: Regular Meeting-March 21, 2022:**
 - Regular Meeting of March 21, 2022.**
Director Moeller made a motion to approve the minutes of the regular meeting held March 21, 2022.

Director Sharp seconded the motion.

Motion carries all in favor.

5. **Consider Saltwater Garden Club requests including:**
- a) **Contribution of \$500.00 (payable to Jimbo's Nursery) to plant new flowers, add a Crepe Myrtle tree, clean up and mulch the gardens in the MUD #12 Park;**
 - b) **Permission to plant a Crepe Myrtle tree and install a sprinkler system at the MUD #12 garden to enable automatic watering of the two gardens throughout the hot summer months;**

Saltwater Garden Club decided a new sprinkler will not be needed. The SWGC will relocate the existing sprinkler.

Director Moeller made a motion to approve the request by the Saltwater Garden Club for a \$500 donation for work to be done at the MUD#12 Exercise Park.

Director Sharp seconded the motion.

Motion carried all in favor.

6. **Bookkeeper's Report, including consideration of the following:**
- a) **Financial Statement and Investment Report for March 2022;**
 - b) **Bank transfers;**
 - c) **Payment of monthly bills;**
- Bookkeeper's March 2022 Report will be considered at the next Board meeting.

7. **Operator's Report, including consideration of the following:**
- a) **Operations, repairs, and maintenance of District facilities;**
 - b) **Connection Activity;**
 - c) **Water production and accountability;**
 - d) **Regulatory Matters;**

Ms. Rambin reviewed the Operator's Report with the Board.

Director Cruse made a motion to approve the Operator's Report.

Director Moeller seconded the motion.

Motion carried with all in favor.

8. **Engineer's Report:**
Approve pay estimates and change orders, approve easements, authorize advertisement for bids and approve recommendation of awards and contracts as necessary;

Mr. Manning reviewed the Engineer's Report with the Board.

Mr. Bacon advised the park lighting project should address all parks in the District. Project research is in process.

Mr. Manning said the Engineer was working with TOPS on the Booster Pump repair. He said the District may receive money from FEMA for Winter Storm Uri.

Director Sharp made a motion to approve the Engineer's Report.

Director Moeller seconded the motion.

Motion carried with all in favor.

9. **Attorney's Report.**

Mr. Bacon spoke about the violation enforcement notice from TCEQ regarding an incident over one year ago. He said the violation enforcement notice had been resolved, but must be disclosed and a fine will be incurred to the District.

Mr. Bacon complimented Richard Matthews and Ray Cruse for looking out for the interests of the Board and has enjoyed working with them.

He stated the website was up and running and has been audited.

He said Ms. Crawford would continue working with Attorney's office.

10. **Public Comments.**

Members of the public discussed with the Board the following items:

Mr. Bernal expressed appreciation to the outgoing Board members.

Mr. Bernal asked about the two-week chlorine conversion – Ms. Rambin and Mr. Manning stated this process is performed annually usually every April and is a burn out of the main transmission line with chloramine to prevent bacteria in the pipelines.

Mr. Bernal questioned the pre-bid on May 5th – Mr. Manning stated that this is for contractors interested in the job to see what they are bidding on, review and ask questions.

Mr. Bernal asked about the website – Mr. Bacon stated that it is up and running and will have an ongoing review.

Mr. Wortham asked about the 102 percent of accounted for water on the Operator's Report – Ms. Rambin stated this is due to flushing, which is an estimate, and could also be a date issue.

Mr. Wortham asked about the political signs – Mr. Bacon said to send questions to his office.

Mr. Wortham asked about the valve survey performed by TOPS - Ms. Rambin and Mr. Bacon stated the valve survey is complete.

Mr. Wortham also thanked the outgoing Board Members for their service.

Mr. Wortham asked the nature of the enforcement violation – Ms. Rambin stated it was a manhole backup, due to a wad of rags.

11. **Other matters that may come before the Board.**

There were no other matters.

12. **Adjournment.**

Director Sharp made a motion to adjourn with Director Moeller seconding the motion which unanimously carried; the Board adjourned at 6:33 p.m.

Respectfully Submitted,
Robin Crawford


Eric Moeller, Vice President


Newman Sharp, Director