

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

REGULAR CALLED MEETING

February 21, 2022

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Called Meeting, February 21, 2022**, that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 2	Eric Moeller, Vice President	Present
Position 4	Newman Sharp, Director	Present
Position 5	Carl Aronson, Assistant Secretary	Present
Position 3	Ray Cruse, Secretary/Treasurer	Present

In attendance: Bayou Vista residents-Javier Bernal, Carrie Wortham, Sigrun Burke, Tom Thomas, Richard White, Shelby Dill, Lita Karjanis, Deana Baggett, and Rex Baggett; Karl Skarboszewski-TOPS; Bill Manning-District Engineer; Wendy Rambin-Tops District Operator; Michael Bacon-District Attorney; Lydia Cook-District Accountant and Robin Crawford.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:01 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a prayer was said.

3. **Public Comments – agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of January 17, 2022.**

Eric Moeller made a motion to approve the minutes of the Regular meeting held January 17, 2022.

Ray Cruse seconded the motion.

Motion carried with all in favor.

5. **Consider estimate by Conch Shell Construction LLC for 2929 Highway 6 bulkhead.**

This item was tabled, it will be on the March 21 agenda.

6. **Consider write-offs for customer accounts.**

Ray Cruse made a motion to have TOPS send to collections.

Eric Moeller seconded the motion.

Motion carried all in favor.

7. **Bookkeeper's Report, including consideration of the following:**

- a) **Financial Statement and Investment Report for November 2021, December 2021, and January 2022.**
- b) **Bank transfers.**
- c) **Payment of monthly bills.**

Lydia Cook discussed the financials with the Board.

Carl Aronson made a motion to approve the November 2021, December 2021 and January 2022 financial statement, investment report, bank transfers and payment of monthly bills.

Eric Moeller seconded the motion.

Motion carried with all in favor.

8. **Operator's Report, including consideration of the following:**

- a) **Operations, repairs, and maintenance of District facilities.**
- b) **Connection Activity.**
- c) **Water production and accountability.**
- d) **Regulatory Matters; and**
- e) **Recommendations for account services, including disconnection of accounts.**

Wendy Rambin with TOPS reviewed the Operator's Report with the Board.

Ray Cruse made a motion to approve the Operator's Report.

Eric Moeller seconded the motion.

Motion carried with all in favor.

9. **Engineer's Reports:**

Approve pay estimates and change orders, approve easements, authorize advertisement for bids and approve recommendation of awards and contracts, as necessary.

Bill Manning with Sander Engineering reviewed the Engineer's Report with the Board.

Newman Sharp made a motion to approve the Engineer's Reports.

Eric Moeller seconded the motion.

Motion carried with all in favor.

10. **Attorney's Report, including:**

a) **Discuss matters related to 2022 Directors Election.**

b) **Approve updated legal service agreement with Bacon, Wallace & Philbin, L.L.P.**

Michael Bacon discussed Directors Election.

Newman Sharp made a motion to approve Attorney's Report.

Carl Aronson seconded the motion.

Motion carried all in favor.

11. **Public Comments:**

Questions regarding political signs in the MUD Park.

12. **Other Matters that may come before the Board:**

There were none.

13. **Adjournment.**

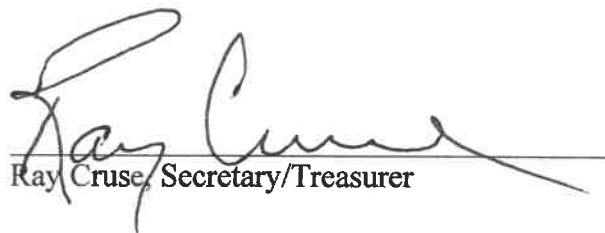
Newman Sharp made a motion to adjourn with Ray Cruse seconding the motion which unanimously carried; the Board adjourned at 6:44 p.m.

Respectfully Submitted,

Robin Crawford



Richard Matthews, President



Ray Cruse, Secretary/Treasurer