

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Regular Meeting

March 18, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, March 18, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

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| Position 1 | Richard Matthews, President | Present |
| Position 3 | Vacant | Vacant |
| Position 4 | Robert Bassett, Secretary/Treasurer | Absent |
| Position 5 | Carter Tull, Assistant Secretary/Treasurer | Present |
| Position 2 | Eric Moeller, Director | Present |

In attendance: Omega Bay residents : D.J. Matthews, Sam Farrell and Robert Michetich; Bayou Vista residents: Lou Worth am, Carol Wortham and Bill Spenny; District's Engineer- AEI Engineering- Bill Rackley; District's; District's Accountant- Lydia Cook; District Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. Call the meeting to order.

President Richard Matthews called the meeting to order at 6:00 p.m.

2. First order of business.

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a Prayer was said.

Mr. Matthews announced that John Prince had resigned from the Board. The Board will appoint a replacement within 90 days. He also noted that Mr. Bassett was absent due to personal matters.

At the end of the meeting Mr. Matthews read the qualifications to become a Board member.

Eric Moeller made a motion to accept the resignation of John Prince.

Carter Tull seconded the motion.

Motion carried with all in favor.

Mr. Matthews noted that due to the Bond process not being complete and the work being done at the WWTP, dredging would not be discussed at the April Meeting.

3. Public Comments-agenda items only.

Stephanie Burt addressed the Board in regards to Board granting permission to a citizens committee to obtain bids from companies in regards to the trash contract which would be renewed in 2020. The Board would make the decision as to what company the District would contract with.

4. Consider Minutes and other records of previous Board of Director meetings, including but not limited to:

a) Regular Meeting of February 18, 2019.

Eric Moeller made a motion to approve the minutes of the Regular Meeting of February 18, 2019.

Carter Tull seconded the motion.

Motion carried with all in favor.

5. **Discussion concerning a Bavou Vista recycling program.**

Mr. Matthews indicated the Board would need to know what percentage of residents would be interested in a recycling program. The residents indicated they would need the permission of the Board to obtain information from companies so that the residents would know what the cost would be prior to obtaining a list of who would be for the recycling program. The residents will send Mr. Moeller an email indicating what company the committee would like to obtain information from and Mr. Moeller will contact the company and advise them that they may provide information to the committee. The committee will provide the information to the Board concerning what percentage of residents would want the recycling program. The Board will decide what company they will retain for the trash and possible recycling program when the contract is to be renewed in 2020.

6. **Bookkeeper's Report, including consideration of the following:**

- a) **MUD #12 Tax Revenue System**
- b) **Financial Statement and Investment Report for February 2019**
- c) **Bank transfers;** d) **Payment of monthly bills.**

Lydia Cook reviewed the Bookkeeper's Report, including the Financial Statement and Investment Report for February 2019.

Eric Moeller made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for February 2019 and the payment of the monthly bills.

Carter Tull seconded the motion.

Motion carried with all in favor

7. **Operator's Report, including consideration of the following:**

- a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;**
- b) **Status of District assets, including Vehicle Maintenance Report;**
- c) **Recommendations for service orders and status of outstanding service orders;**
- d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Board.

Carter Tull made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

Eric Moeller seconded the motion.

Motion carried with all in favor.

8. **Engineer's Reports**

Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary;

a) **Update on WWTP Rehabilitation Project-status on engineering.**

The Board instructed Bill Rackley to contact TCEQ regarding the bond and to express the urgency of obtaining the approval as the Board does not want to enter hurricane season with inadequate funding for the ongoing projects and possible repairs should a hurricane hit the area. Mr. Rackley indicated he would be in contact with Mr. Bacon & Mr. Palmer as to what could be done to expedite the bond approval. He would then contact TCEQ.
Bill Rackley of AEI Engineering reviewed the Engineer's Report.

Carter Tull made a motion to accept the Engineer's Report and approve the payment \$267,066.29 and the approval of the 3rd change order in the amount of \$8,301.52.

Eric Moeller seconded the motion.

Motion carried with all in favor.

9. **Discuss matters related to Series 2019 Bonds, including consideration and approval of Notice of Sale and Preliminary Official Statements.**

No action was taken on this agenda item.

10. **Attorney's Report.**

Mr. Bacon did not attend the meeting.
No action was taken on this item.

11. **Public comment.**

A resident questioned what job opening was there in the District. Mr. Matthews advised it was for a third employee at the plant. Mr. Bassett & Mr. Tull will be interviewing applicants for the job.

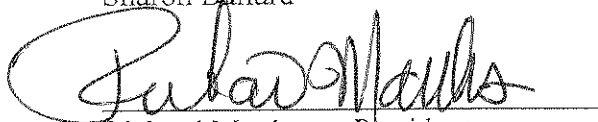
12. **Executive Session to discuss personnel matters.**

An Executive Session was not held.

13. **Adjournment.**

A motion was made to adjourn and unanimously carried, the Board adjourned at 6:55 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Carter Tull, Assistant Secretary/Treasurer