

# GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

## Regular Meeting February 18, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, February 18, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	John Prince, Vice President	Present
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Present
Position 2	Eric Moeller, Director	Present

In attendance: Omega Bay residents : D.J. Matthews, Sam Farrell and Robert Michetich; Bayou Vista residents: Lou Worth am, Carol Wortham and Bill Spenny; District's Engineer- AEI Engineering- Bill Rackley; District's; District's Accountant- Lydia Cook; District Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

**Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.**

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a Prayer was said.

Mr. Matthews reviewed the President's note with the Board and the audience.

3. **Public Comments-agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of January 21, 2019.**

Bob Bassett made a motion to approve the minutes of the Regular Meeting of January 21, 2019.

John Prince seconded the motion.

Motion carried with all in favor.

5. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for January 2019;**

b) **Bank transfers;**

c) **Payment of monthly bills.**

Lydia Cook reviewed the Bookkeeper's Report, including the Financial Statement and Investment Report for January 2019.

Carter Tull made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for January 2019 and the payment of the monthly bills.

**Agenda item # 5 continued.**

Eric Moeller seconded the motion.

Motion carried with all in favor.

**6. Operator's Report, including consideration of the following:**

- a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;**
- b) **Status of District assets, including Vehicle Maintenance Report;**
- c) **Recommendations for service orders and status of outstanding service orders;**
- d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Board.

Carter Tull made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

John Prince seconded the motion.

Motion carried with all in favor.

**7. Engineer's Reports**

- a) **Update on WWTP Rehabilitation Project.**

Bill Rackley of AEI Engineering reviewed the Engineer's Report.

Bob Bassett made a motion to accept the Engineer's Report.

Eric Moeller seconded the motion.

Motion carried with all in favor.

**8. Attorney's Report.**

The Bayou Vista Volunteer Fire Department Board requested a change be made for the billed amount for the Fire/EMS Fee from \$15.00 to \$16.00. Mr. Bacon noted this is within the parameters of the amount approved in a previous general election. The amount approved is up to \$17.50. The increase will be on the March bills.

Mr. Bacon requested the Board approve a billing change with Bacon & Wallace.

Bob Bassett made a motion to approve a flat fee of \$2,400.00/month being charged for services by Bacon & Wallace, which is to be reviewed in 6 months.

Carter Tull seconded the motion.

Motion carried with all in favor.

**9. Discuss matters related to Series 2019 Bonds, including consideration and approval of Notice of Sale and Preliminary Official Statement.**

No action was taken. Mr. Bacon will notify the District should a Special Meeting need to be called authorize the documents if they come in prior to the March meeting.

10. **Discuss and approve the tentative vacation schedules submitted by employees.**  
John Prince made a motion to approve the tentative vacation schedules submitted by employees.  
  
Carter Tull seconded the motion.  
  
Motion carried with all in favor.
11. **Discuss the annual AWBD conference to be held June 13<sup>th</sup> thru June 16<sup>th</sup> in Ft. Worth, Texas.**  
The Directors will let the office know if they plan on attending the conference. It was noted the to-date expenditures for conferences are over the budgeted amount.
12. **Canal dredging discussion.**  
This discussion will take place in April.
13. **Public Comments.**
  1. Dredging
  2. Fire Hydrants/DES
  3. Tax Collections/Collector
  4. Website
14. **Other Matters that may come before the Board.**  
There were no other matters.
15. **Executive Session to discuss personnel matters.**  
The Board and Mr. Bacon retired into Executive Session at 7:45 p.m.
16. **Adjournment.**  
A motion was made to adjourn and unanimously carried, the Board adjourned at 8:30 p.m.

Respectfully Submitted,  
Sharon Ballard

  
Richard Matthews, President

  
Robert Bassett, Secretary/Treasurer