

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Regular Meeting

January 21, 2019

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, January 21, 2019** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	John Prince, Vice President	Present
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Absent
Position 2	Eric Moeller, Director	Present

In attendance: Omega Bay residents :DJ Matthews, Sam Farrell, Darlene Barnes, Georgia Sharp, Newman Sharp and Robert Michetich; Bayou Vista residents: Lou Worth am and Harry Finley; Roth & Eyring- Auditor- Mark Eyring; District's Engineer- AEI Engineering- Bill Rackley; District's; District's Accountant- Lydia Cook; District Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. Carter Tull was absent. The Pledge of Allegiance and a Prayer was said.

Mr. Matthews reviewed the President's note with the Board and the audience.

3. **Public Comments-agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of December 17, 2018.**

Bob Bassett made a motion to approve the minutes of the Regular Meeting of December 17, 2018.

John Prince seconded the motion.

Motion carried with all in favor.

5. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for December 2018;**

b) **Bank transfers;**

c) **Payment of monthly bills.**

Lydia Cook reviewed the Bookkeeper's Report, including the Financial Statement and Investment Report for December 2018.

Bob Bassett made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for December 2018 and the payment of the monthly bills.

Agenda item # 5 continued.

Eric Moeller seconded the motion.

Motion carried with all in favor.

6. **Consider approval of the annual Audit Report-Management's Discussion and Analysis for fiscal year.**

John Prince made a motion to approve the annual Audit Report-Management's Discussion and Analysis for fiscal year ending September 30, 2018 submitted by Roth & Eyring, ending September 30, 2018 submitted by Roth & Eyring.

Bob Bassett seconded the motion.

Motion carried with all in favor.

7. **Update on the bond by the District's Financial Advisor-Terrell Palmer.**

Michael Bacon and Mr. Rackley updated the Board on the Bond status.

8. **Consider approval of the Resolution of Galveston County MUD No.12 Regarding Tax Assessment and Collection Services provided by Galveston County Assessor and Collector of Taxes.**

Eric Moeller made a motion to approve the Resolution of Galveston County MUD No.12 Regarding Tax Assessment and Collection Services provided by Galveston County Assessor and Collector of Taxes.

John Prince seconded the motion.

Motion carried with all in favor.

9. **Consider approval of the Order Adopting Homestead Exemption and the Order Adopting Residence Homestead Exemption for persons sixty-five or older or disabled.**

Bob Bassett made a motion to approve the Order Adopting Homestead Exemption and the Order Adopting Residence Homestead Exemption for persons sixty-five or older or disabled.

Eric Moeller seconded the motion.

Motion carried with all in favor.

10. **Consider approval of the Resolution implementing 15% Penalty on 2018 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes.**

Bob Bassett made a motion to approve the Resolution implementing 15% Penalty on 2018 Delinquent Taxes and Contracting with Attorneys to Collect Delinquent Taxes.

John Prince seconded the motion.

Motion carried with all in favor.

11. **Consider and possible approval of approval of closed accounts with unpaid balances to be written off this fiscal year.**

John Prince made a motion to approve the writing off of closed accounts with unpaid balances.

Bob Bassett seconded the motion.

Motion carried with all in favor.

12. **Operator's Report, including consideration of the following:**

- a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;**
- b) **Status of District assets, including Vehicle Maintenance Report;**
- c) **Recommendations for service orders and status of outstanding service orders;**
- d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Board.

Bob Bassett made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

John Prince seconded the motion.

Motion carried with all in favor.

13. **Engineer's Reports**

- a) **Update on WWTP Rehabilitation Project.**

Bill Rackley of AEI Engineering reviewed the attached Engineer's Report.

Bob Bassett made a motion to accept the Engineer's Report.

John Prince seconded the motion.

Motion carried with all in favor.

14. **Attorney's Report.**

Mr. Bacon gave the Board his report.

15. **Public Comments.**

The Board addressed questions posed regarding the following items:

- a.) Recycling information from the District's trash provider;
- b.) The 15% penalty on delinquent taxes collected by Linebarger;
- c.) Placement of information concerning flushable wipes on the website;

16. **Other Matters that may come before the Board.**

The handling of communications and lack thereof, between Board members regarding activities being handled by various Board members was discussed.

17. **Executive Session to discuss personnel matters.**

The Board and Mr. Bacon retired into Executive Session at 7:24 p.m.


18. **Adjournment.**

A motion was made to adjourn and unanimously carried, the Board adjourned at 8:40 p.m.

Respectfully Submitted,

Sharon Ballard


Richard Matthews, President


Robert Bassett, Secretary/Treasurer