

# GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

## Regular Meeting December 17, 2018

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, December 17, 2018** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	John Prince, Vice President	Present
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Present
Position 2	Eric Moeller, Director	Present

In attendance: Bayou Vista resident: Lou Wortham; District's Engineer- AEI Engineering- Bill Rackley; District's; District Operator –Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

**Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.**

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law. The Pledge of Allegiance and a Prayer was said.

Mr. Matthews reviewed the President's note with the Board and the audience.

3. **Public Comments-agenda items only.**

There were no comments.

4. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to:**

a) **Regular Meeting of November 19, 2018.**

Carter Tull made a motion to approve the minutes of the Regular Meeting of November 19 2018.

John Prince seconded the motion.

Motion carried with all in favor.

5. **Approve the 2019 meeting dates for the District.**

Bob Bassett made a motion to approve the 2019 meeting dates for the District.

Carter Tull seconded the motion.

Motion carried with all in favor.

6. **Bookkeeper's Report, including consideration of the following:**

- a) **Financial Statement and Investment Report for November 2018;**
- b) **Bank transfers;**
- c) **Payment of monthly bills.**

Mr. Matthews reviewed the Financial Summary which Lydia Cook had provided.

Bob Bassett made a motion to accept the Bookkeeper's Report, Financial Statement and Investment Report for November 2018 and the payment of the monthly bills.

Carter Tull seconded the motion.

Motion carried with all in favor.

John Prince made a motion to approve the transfer of \$20,000.00 from the Tax account into the General Fund account and a transfer of \$10,000.00 from the Tax account into the Debt Service account.

Carter Tull seconded the motion.

Motion carried with all in favor.

7. **Consider and approve the Wastewater Treatment Plant expenditures.**

The Board discussed the Wastewater Treatment Plant expenditures to date which does not include the rental of the pumps.

Eric Moeller made a motion to approve the Wastewater Treatment Plant expenditures.

Bob Bassett seconded the motion.

Motion carried with all in favor.

8. **Operator's Report, including consideration of the following:**

- a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;**
- b) **Status of District assets, including Vehicle Maintenance Report;**
- c) **Recommendations for service orders and status of outstanding service orders;**
- d) **Recommendations for account services, including disconnection of accounts.**

Randy Ward reviewed the Operator's Report with the Board.

John Prince made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, Discharge Monitoring Report, Status of District assets, including Vehicle Maintenance Report, Recommendations for service orders and status of outstanding service orders and Recommendations for account services, including disconnection of accounts.

Bob Bassett seconded the motion.

Motion carried with all in favor.

9. **Engineer's Report.**

a) Update on Wastewater Plant Rehabilitation and Odor Control Project.  
Bill Rackley of AEI Engineering reviewed the attached Engineer's Report.

John Prince made a motion to accept the Engineer's Report.

Carter Tull seconded the motion.

Motion carried with all in favor.

Bob Bassett made a motion to approve a change order on the Wastewater Treatment Plant Rehabilitation Project in the amount of \$3,955.34 which is for: elevated HDG pipe supports for existing 10" airline.

Carter Tull seconded the motion.

Motion carried with all in favor.

10. **Attorney's Report.**

Mr. Matthews briefly reviewed the Attorney's Report.

11. **Public comment.**

Louis Wortham asked questions:

1. The amount of the expenditures at the WWTP due to the emergency.
2. Clarification on where the District would be posting the weekly updates on the Wastewater Treatment Plant Rehabilitation Project.
3. Possible compliance issues with the Discharge Monitoring required by TCEQ, as well as the Subsidence District. Randy Ward indicated both were in compliance.
4. Would customers still be able to come into the office and pay with a check and cash? These payment methods in the office will not change with the new billing system.
5. Dredging which will be only discussed with no action in the coming months.
6. The Board's awareness of what is considered to be covered under emergency status?  
Mr. Matthews indicated he had been in contact with Michael Bacon & Lydia Cook for guidance on the situation.

12. **Other Matters that may come before the Board.**

There were no other matters

13. **Adjournment.**

A motion was made to adjourn and unanimously carried, the Board adjourned at 7:00 pm.

Respectfully Submitted,  
Sharon Ballard

  
Richard Matthews, President

  
Robert Bassett, Secretary/Treasurer