

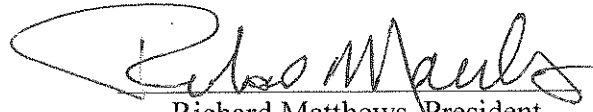
GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Notice is hereby given that the Board of Directors of Galveston County Municipal Utility District No. 12 will hold a **Regular Meeting**, open to the public, on **Monday, December 17, 2018, at 6:00 p.m.** at the Municipal Utility District Administration Building, City of Bayou Vista, 2929 Highway 6, Bayou Vista, Texas 77563, within the boundaries of the District, to **consider and act upon the following matters:**

REGULAR MEETING

1. Call the meeting to order;
2. First order of business:
Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law;
3. Public Comments-agenda items only;
4. Consider Minutes and other records of previous Board of Director meetings, including but not limited to:
 - a) Regular Meeting of November 19, 2018;
5. Approve the 2019 meeting dates for the District;
6. Bookkeeper's Report, including consideration of the following:
 - a) Financial Statement and Investment Report for November 2018;
 - b) Bank transfers;
 - c) Payment of monthly bills;
7. Consider and approve the Wastewater Treatment Plant expenditures;
8. Operator's Report, including consideration of the following:
 - a) Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;
 - b) Status of District assets, including Vehicle Maintenance Report;
 - c) Recommendations for service orders and status of outstanding service orders;
 - d) Recommendations for account services, including disconnection of accounts;
9. Engineer's Reports
 - a) Update on Wastewater Plant Rehabilitation and Odor Control Project;
10. Attorney's Report
11. Public comment;
12. Other Matters that may come before the Board;
13. Adjournment.




Richard Matthews, President

POSTED: DECEMBER 12, 2018

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-555.084 of Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

GALVESTON COUNTY MUD 12
SUMMARY OF OPERATIONS - GENERAL FUND
Fiscal Year ended September 30, 2019

	<u>Nov-18</u>
REVENUES:	
WATER AND SEWER AND LATE FEES	151,272
M & O TAXES	41,534
OTHER REVENUES	6,691
INTEREST REVENUE	2,947
TOTAL REVENUES	<u>202,444</u>
EXPENDITURES:	
WATER OPERATIONS	37,162
SEWER OPERATIONS	47,350
OPERATING EXPENDITURES	70,478
ADMINISTRATIVE EXPENDITURES	71,478
CAPITAL PROJECTS:	
GEMINI CONTRACT PROJECT	-
PARK LANDSCAPING	-
BOND APPLICATION COSTS	28,974
CANAL DREDGING SURVEY	-
MISC - OTHER	-
ENGINEER FEES-WWTP NON POTABLE WATER SYSTEM AND WWTP REHAB & ODOR CONTROL	-
	<u>28,974</u>
TOTAL EXPENDITURES	255,442
NET REVENUES OVER(UNDER) EXPENDITURES	<u>(52,998)</u>

Galveston County MUD #12
Profit and Loss
November 2018

	Total
Income	
400 Water Billings	73,947.77
404 Reconnect Fees	150.00
407 Administrative Fee for Usage Adjustment	50.00
430 Rental Income	325.00
440 Return check fee	50.00
460 Other Income-BVVFD	3,000.00
470 Misc Income	-361.03
Total Income	\$ 77,161.74
Gross Profit	\$ 77,161.74
Expenses	
500 Water Purchases	16,136.03
502 Water Utilities	630.82
503.1 Water-Maint Water tanks	555.00
503.3 Water - Supplies	485.00
505 Water Tests	327.55
520 Sewer-Chemicals	750.00
520.1 Sewer-HTH-C/2	120.00
521 Utilities - L/S	596.04
521.1 Sewer Utilities-STP	1,931.35
522.1 Sewer Plant Repair	300.00
523 Sewer-STP Permits	125.00
524 Sewer Tests-STP	592.00
528 Sewer Other	14,549.66
550 Salaries-Asst Operator - Pierce	7,660.12
551 Salaries-Asst Operator - Foss	6,018.11
552 Salaries-Operator - Ward	12,140.24
553 Retirement/Incentive - Operator	1,295.00
554 Payroll Taxes - Operator	1,975.10
555 Payroll Taxes - Office	621.42
556 Group Health Insurance - Operator	5,908.29
558 Training	95.00
569.2 Chevrolet	173.35
569.3 2009 Ford F 250 Pickup	189.33
571 Engineers	1,325.10
575 Telephone/Communications	306.87
577 Lawn Maintenance	1,200.00
600 Salaries-Billing - Burgess	3,212.00
604 Salaries-Admin. Asst. - Ballard	4,852.12
607 Salaries-Admin. Asst. - Moore	45.00
622.1 Electricity	743.03

①

Not An Official Document- For Review Only

622.2 Mud Water bill		43.77
622.3 MUD Gas Bill		57.57
641 Repairs and Maintenance		817.61
642 Hall Expenses		337.50
652 Audit and Accounting		1,568.00
654 Billing Costs		1,323.18
676 Legal Fees		2,247.50
680.1 Website		210.99
686 Postage		300.00
694.12 Directors' Fee - Carter Tull		150.00
694.13 Director's fees- Eric Moeller		150.00
694.14 Director's fees-Richard Matthews		600.00
694.8 Directors' Fee- Robert Bassett		646.88
696 Travel/Conference		599.91
697 Regulatory Fees		3,841.60
916.3 WWTP Rehab - Odor Control Project		86.88
917 Bond Application		8,973.86
Total Expenses	\$	<u>106,813.78</u>
Net Operating Income	-\$	<u>29,652.04</u>
Net Income	-\$	29,652.04

Not An Official Document- For Review Only

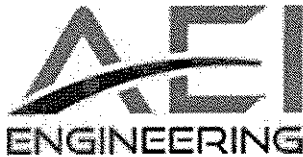
Tuesday, Dec 04, 2018 12:49:29 PM GMT-8 - Accrual Basis

Engineer's Report

- **Operational Incident** – AEI Engineering responded to a call from Operations on Thanksgiving Day to address flow issues between the clarifiers and aeration basins at the WWTP.
- **WWTP Rehabilitation Project** – A meeting was held November 28th on-site between the District, Operations, AEI Engineering, and the Contractor to discuss an approach to address the current operating issues. Several options were discussed and it was concluded that R&B Group, the Contractor, would expedite the valve and piping replacement between the treatment units and also expedite the delivery of the temporary Aeration Basins.
- **Bond Application Report** – Still under review by the TCEQ.

Proud Recipient

William C. Rackley, PE



FOR INFORMATION ONLY-
UNAPPROVED *RB*

GALVESTON COUNTY MUD No. 12 - WATER TREATMENT PLANT REPORT

Water Treatment Plant

October 17, 2018 10-17-18 thru 11-15-18

MUD No. 12 Water Plant	Current Flow
Purchased from GCWA	4.592 MG
Water Well MUD No. 12	0.335 MG
Total Usage	4.927MG
Billed by MUD No.12	4.506 MG
Percent of Accountability	92 %

Purchased Treated Water Monthly Summary

Monthly Summary	October2018
Total Monthly purchase	5.060 MG
Average Daily	0.163 MGD
Maximum Daily	0.214 MGD
Minimum Daily	0.140 MGD

Number of Connections Oct 17 thru Nov 15, 2018

	Active	Vacant	Total
Bayou Vista	1213	52	1270
Omega Bay	266	13	279
TOTAL	1479	65	1549

Disinfectant Residual Monitoring October 2018

Minimum disinfectant residual	Permitted	Actual
CL2	0.5 mg/L	1.6 mg/L

Total No. of measurements this month	75
--------------------------------------	----

**FOR INFORMATION ONLY -
UNAPPROVED** *AS*

Randy Ward, District Operator
November 26, 2018