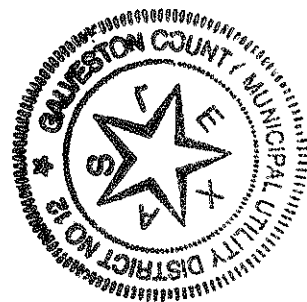


GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Notice is hereby given that the Board of Directors of Galveston County Municipal Utility District No. 12 will hold a **Regular Meeting**, open to the public, on **Monday, October 15, 2018, at 6:00 p.m.** at the Municipal Utility District Administration Building, City of Bayou Vista, 2929 Highway 6, Bayou Vista, Texas 77563, within the boundaries of the District, to **consider and act upon the following matters:**

REGULAR MEETING

1. Call the meeting to order;
2. First order of business:
Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law;
3. Public Comments;
4. Consider Minutes and other records of previous Board of Director meetings, including but not limited to:
 - a) Regular Meeting of September 17, 2018;
5. Presentation by AVR in regards to possible changes to the handling of billing by the District;
6. Ratify the approval of the recommendation by Lydia Cook for the employer contribution to the employee's retirement fund;
7. Bookkeeper's Report, including consideration of the following:
 - a) Financial Statement and Investment Report for August 2018;
 - b) Bank transfers;
 - c) Payment of monthly bills;
8. Consider the annual letter of engagement:
 - a) Accountant
9. Consider approving the City of Bayou Vista's renewal request on the Interlocal and Lease Agreement for a two year period through September 30, 2020 at a rate of \$1,550.00 per month.
10. Operator's Report, including consideration of the following:
 - a) Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report, and Discharge Monitoring Report;
 - b) Status of District assets, including Vehicle Maintenance Report;
 - c) Recommendations for service orders and status of outstanding service orders;
 - d) Recommendations for account services, including disconnection of accounts;
11. Engineer's Reports
Approve pay estimates and change order, approve easements, authorize advertisements for bids and approve recommendation of award and contracts as necessary;
12. Consider Resolution Authorizing Application for Approval of Project and Bonds;
13. Attorney's Report;



Regular Meeting
October 15, 2018
Page 2.



14. Public Comments-agenda items only;
15. Approval of the dates for the November and December meetings;
16. Other Matters that may come before the Board;
17. Executive Session to discuss personnel matters;
18. Adjournment.

POSTED: OCTOBER 10, 2018

Richard Matthews / RB
Richard Matthews, President

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive session of the Board should be held or is required in relation to any agenda item included in this Notice, then such closed or executive meeting or session, as authorized by the Texas Open Meetings Act, will be held by the Board at the date, hour, and place given in this Notice concerning any and all subjects for any and all purposes permitted by Sections 551.071-555.084 of Texas Government Code and the Texas Open Meetings Act, including, but not limited to Section 551.071, for the purpose of a private consultation with the Board's attorney on any and all subjects or matters authorized by law.

**GALVESTON COUNTY MUD 12
SUMMARY OF OPERATIONS - GENERAL FUND
30-Sep-18**

	<u>12 MONTHS YTD</u>
REVENUES:	
WATER AND SEWER AND LATE FEES	1,340,823
M & O TAXES	470,508
OTHER REVENUES	26,025
INTEREST REVENUE	11,414
TOTAL REVENUES	<u>1,848,770</u>
EXPENDITURES:	
WATER OPERATIONS	275,121
SEWER OPERATIONS	354,818
OPERATING EXPENDITURES	350,496
ADMINISTRATIVE EXPENDITURES	416,902
CAPITAL PROJECTS:	
GEMINI CONTRACT PROJECT	203,631
PARK LANDSCAPING	500
BOND APPLICATION COSTS	4,000
CANAL DREDGING SURVEY	31,692
MISC - OTHER	547
ENGINEER FEES-WWTP NON POTABLE WATER SYSTEM AND WWTP REHAB & ODOR CONTROL	185,881
	<u>426,251</u>
TOTAL EXPENDITURES	1,823,588
NET REVENUES OVER(UNDER) EXPENDITURES	<u>25,182</u>

**FOR INFORMATION ONLY-
UNAPPROVED *DB***

GALVESTON COUNTY MUD No. 12 - WATER TREATMENT PLANT REPORT

Water Treatment Plant

August 13, 2018 8-13-18 thru 9-12-18

MUD No. 12 Water Plant	Current Flow
Purchased from GCWA	5.960 MG
Water Well MUD No. 12	0.007 MG
Total Usage	5.967 MG
Billed by MUD No.12	5.682 MG
Percent of Accountability	95 %

Purchased Treated Water Monthly Summary

Monthly Summary	August 2018
Total Monthly purchase	6.417 MG
Average Daily	0.207 MGD
Maximum Daily	0.360 MGD
Minimum Daily	0.168 MGD

Number of Connections

	Active	Vacant	Total
Bayou Vista	1216	64	1283 *3 No table
Omega Bay	265	13	278
TOTAL	1481	77	1561

*3 no tables are used in the office to create work orders for site addresses that do not have an account

Disinfectant Residual Monitoring August 2018

Minimum disinfectant residual	Permitted	Actual
CL2	0.5 mg/L	0.8 mg/L

Total No. of measurements this month	55
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**FOR INFORMATION ONLY -
UNAPPROVED- *SB***

Randy Ward
Randy Ward, District Operator
September 24, 2018



GALVESTON COUNTY MUD 12

ENGINEERING REPORT

OCTOBER 15, 2018

A. WWTP REHABILITATION AND ODOR CONTROL DESIGN

At the last meeting, a contract was awarded to R & B Group, Inc. for the base bid amount of \$ 1,295,300.00 to construct the project. Contract documents are presented to the Board for execution. Upon execution a Notice to Proceed will be sent to R & B Group, Inc.

Contractors Notice to Proceed
Contract Completion Date

October 22, 2018
September 17, 2019

B. WWTP TPDES DISCHARGE PERMIT RENEWAL

The comment period ended September 26th, a new permit is expected to be issued before the next meeting.

C. BOND APPLICATION REPORT

AEI has completed the draft of the Bond Application Report and has incorporated comments from the financial advisor and attorney. AEI will review the entire report with attachments for completeness prior to submitting to the TCEQ. The bond application could be sent to the TCEQ by the end of October. A certificate for resolution authorizing the application has been presented to the Board for signature.

William C. Rackley, P.E.

AEI Engineering, LLC
TBPE Registration No. F-1697

Attachments

**FOR INFORMATION ONLY-
UNAPPROVED**