

GALVESTON COUNTY MUNICIPAL UTILITY DISTRICT NO. 12

Regular Meeting

July 16, 2018

The Board of Directors (Board) of the Galveston County Municipal Utility District No. 12 (District) convened for a **Regular Meeting, July 16, 2018** that was open to the public, at 6:00 p.m. at the District's Office located at 2929 Highway 6, Bayou Vista, Texas. A quorum of the Directors was present.

Position 1	Richard Matthews, President	Present
Position 3	John Prince, Vice President	Absent
Position 4	Robert Bassett, Secretary/Treasurer	Present
Position 5	Carter Tull, Assistant Secretary/Treasurer	Present
Position 2	Eric Moeller, Director	Present

In attendance: Bayou Vista residents: Bill Alcorn, Vaun Henry, Debbie Tull, Marge Dale, Caron Muntzel, Harry Finley and Richard White. Omega Bay residents: Jerry and Janet Patton, Sam and Cheryl Farrell, Al Horcica, Gwen Megale and Tom and Patty Shipley ; AEI Engineering- Bill Rackley; District's Accountant- Lydia Cook; District's Attorney- Michael Bacon; District Operator-Randy Ward and Sharon Ballard-Secretary to the Board.

1. **Call the meeting to order.**

President Richard Matthews called the meeting to order at 6:00 p.m.

2. **First order of business.**

Announcement by the President of the presence of a quorum, that the meeting was duly called, and the notice of the meeting was posted in the manner prescribed by law.

President Matthews announced the presence of a quorum, that the meeting was duly called and the notice of the meeting was posted in the manner prescribed by law.

The Pledge of Allegiance and a Prayer was said.

Mr. Matthews advised the audience that the Board is continuing to work on having pertinent information available to the residents prior to Board meetings.

He also advised that AEI would be available 1 ½ hour prior to the August 30th meeting to review and answer questions concerning the Wastewater Treatment Plant Rehabilitation and Odor Control Projects.

He advised that Mr. Moeller is working on getting a grant for an emergency generator. There will be a review of the Hurricane Preparedness Plan with the employees. The District will be in charge of water and sewer only. The Police Chiefs of Bayou Vista and LaMarque have the authority/plan for residents return to the area after a declared disaster.

3. **Presentation to Bill Alcorn, Marcel Blanchard, Vaun Henry and Sharon Ballard in recognition of their service to the District.**

Mr. Bassett made the presentations to Bill Alcorn, Vaun Henry and Sharon Ballard for their service to the District. Mr. Alcorn joined the board in 2007. He became President of the Board in 2009, an office which he held until May 2018. Mr. Blanchard was not available to accept his award. He served on the Board from 2011 as Vice President and remained in that capacity until May 2018. Mr. Henry was a Director from 2017 until May 2018, serving as Assistant Secretary/Treasurer. Sharon Ballard became an employee in May 2008. Mr. Bassett thanked all for their service to the District.

4. **AWBD Conference notes by Carter Tull and Eric Moeller.**

Mr. Tull and Mr. Moeller gave brief summations of their experiences at the AWBD conference which they had attended in San Antonio.

Bob Bassett made a motion accept AWBD conference notes provided by Carter Tull & Eric Moeller.

Richard Matthews seconded the motion.

Motion carried with all in favor.

5. **Bookkeeper's Report, including consideration of the following:**

a) **Financial Statement and Investment Report for June 2018;**

b) **Bank transfers;**

c) **Payment of monthly bills.**

Lydia Cook reviewed the financial report with the Board. She recommended a Budget Workshop be held on August 6th at 6:00 p.m.

Bob Bassett made a motion to approve the Bookkeeper's Report, including consideration of the following: Financial Statement and Investment Report for June 2018, Bank transfers and the payment of monthly bills.

Carter Tull seconded the motion.

Motion carried with all in favor.

6. **Consider Minutes and other records of previous Board of Director meetings, including but not limited to: Workshop Meeting June 13, 2018 and Regular Meeting- June 18, 2018.**

Richard Matthews indicated that in the near future, the approved minutes would be placed on the District's website.

Eric Moeller made a motion to approve the minutes of the Workshop Meeting June 13, 2018 and Regular Meeting- June 18, 2018;

Carter Tull seconded the motion.

Motion carried with all in favor.

7. **Operator's Report, including consideration of the following:**

a) **Water and Wastewater Plant status, including repairs and maintenance, Well Usage Report and Discharge Monitoring Report;**

b) **Status of District assets, including Vehicle Maintenance Report;**

c) **Recommendations for service orders and status of outstanding service orders;**

d) **Recommendations for account services, including disconnection of accounts.**

Richard Matthews reviewed the Operator's Report due John Prince's absence.

Eric Moeller made a motion to approve the Operator's Report, including consideration of the following: Water and Wastewater Plant status, including repairs and maintenance; Well Usage Report and Discharge Monitoring Report; Status of District assets, including Vehicle Maintenance Report; Recommendations for service orders and status of outstanding service orders and recommendations for account services, including disconnection of accounts.

Bob Bassett seconded the motion

Motion carried with all in favor.

8. **Engineer's Reports**

Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary.

Bill Rackley reviewed the Engineer's Report with the Board as well as fielded questions from the residents regarding the bid packet, how many bidders could be expected to bid on project; Non-potable Water Project, the ground storage tank and when the refunding of the \$30 a month increase would be given to the residents.

Carter Tull made a motion to approve the Engineer's Reports; Approve pay estimates and change order, approve easements, authorize advertisement for bids and approve recommendation of award and contracts as necessary.

Bob Bassett seconded the motion.

Motion carried with all in favor.

9. **Public comment.**

The Engineer's Report was very good and easy to understand.

10. **Other Matters that may come before the Board.**

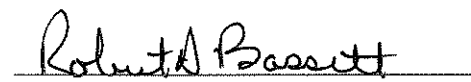
There were no other matters.

11. **Adjournment.**

The Board adjourned into Executive Session to consult with the Board's Attorney at 6:50 p.m. The Board returned and closed the meeting at 7:11 p.m.

Respectfully Submitted,
Sharon Ballard


Richard Matthews, President


Robert Bassett, Secretary/Treasurer